



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Union High School District

**THURSDAY, FEBRUARY 16, 2012
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, FEBRUARY 16, 2012
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** **6:01 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (2 Issues)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION **6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 2, 2012
Motion by _____, second by _____, to approve the Minutes of the February 2nd Board Meeting, as shown in the attached supplement(s).

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES.....STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES..... KEN NOAH
- 10. SCHOOL UPDATE, SAN DIEGUITO ACADEMYTIM HORNIG, PRINCIPAL

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as shown in the attached supplement(s).
- B. FIELD TRIP REQUESTS
Accept the Field Trips, as shown in the attached supplement(s).

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplement(s).

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Document Tracking Services, LLC (DTS) to provide a license to use DTS proprietary web-based application, during the period January 1, 2012 through December 31, 2012, for an amount not to exceed \$2,495.00, to be expended from the General Fund 03-00.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING (None Submitted)

B. APPROVAL OF SPECIFIC WAIVER REQUEST, ALGEBRA I GRADUATION REQUIREMENTS FOR PUPILS WITH DISABILITIES

1. Approval of Request of Waiver of Algebra I Graduation Requirements for 1 student with disabilities, who is a senior, and is otherwise eligible in the 2011-12 school year under current statute, as shown in the attached supplement(s).

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Manatt, Phelps & Phillips, LLP, to provide representation and advice to the San Dieguito Union High School District and the San Dieguito Public Facilities Authority, for either an agreed upon fixed fee or at the current hourly rates now at \$215.00 to \$730.00 discounted 10%, during the period February 17, 2012 until terminated by either party, to be expended from the fund to which the service is charged.
2. D.A. Hogan & Associates, Inc., to provide professional consulting services for the Torrey Pines High School field replacement and track and field event resurfacing project, during the period February 17, 2012 until final inspection and certification of completion of project, for a lump sum fee of \$49,500.00 plus an allowance of up to \$6,000.00 for reimbursable expenses, to be expended from the Building Fund 21-09 and the Torrey Pines High School Foundation.
3. Western Environmental & Safety Technologies, LLC (WEST) to provide Asbestos Hazard Emergency Response Act (AHERA) three year re-inspection, during the period February 17, 2012 through December 31, 2012, for an amount not to exceed \$1,975.00, to be expended from the General Fund 03-00.
4. San Diego Medical Services Enterprises to provide automatic external defibrillators program maintenance, during the period January 20, 2012 through January 19, 2013, for an amount not to exceed \$425.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS (None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. The SoCo Group, Inc., to provide various gasoline and diesel fuels to the San Dieguito Union High School Transportation Department as part of a cooperative purchasing contract initiated by The City of San Diego, during the period January 23, 2012 through January 22, 2013 with the option to renew four additional one-year periods, to be expended from the General Fund/Restricted 06-00.

D. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

E. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

_____ Joyce Dalessandro	_____ Amanda Godfrey, San Dieguito Academy
_____ Barbara Groth	_____ Eddie Gelman, Torrey Pines High School
_____ Beth Hergesheimer	_____ McKenzie Kastl, La Costa Canyon High School
_____ Amy Herman	_____ Lexi Zao, Sunset High School
_____ John Salazar	_____ Jon Zhang, Canyon Crest Academy

DISCUSSION / ACTION ITEMS (ITEMS 16 – 18)

16. BOARD POLICY REVISION PROPOSAL, #4216.3-21.6, "NUTRITION SERVICES ASSISTANT II" JOB DESCRIPTION
Motion by_____, second by_____, to approve the Board Policy Revision Proposal, #4216.3-21.6, "Nutrition Services Assistant II" Job Description, as shown in the attached supplement(s).
17. NEW BOARD POLICY, #4216.3-21.8 "NUTRITION SERVICES ASSISTANT III" JOB DESCRIPTION
Motion by_____, second by_____, to approve the New Board Policy Proposal, #4216.3-21.8, "Nutrition Services Assistant III" Job Description, as shown in the attached supplement(s).
18. ADOPTION OF RESOLUTION / STATUTORY FEE INCREASE / WITH AND WITHOUT URGENCY
 - A. PUBLIC HEARING
 - B. ADOPTION OF RESOLUTION
Motion by _____, second by_____, to adopt two resolutions levying fees on development projects, 1) without urgency (becomes effective in 60 days), and 2) with urgency (30-day maximum with a renewal to be presented to the Board on March 15, 2012), as shown in the attached supplements.

INFORMATION ITEMS..... (ITEMS 19 - 28)

19. PROPOSED 2012 LEASE REVENUE BONDS / TORREY PINES HS PROJECTS
This item is being presented for review and information, and will be resubmitted for board action at a future board meeting.
20. CSBA DELEGATE ASSEMBLY ELECTIONS, 2012, (9 VACANCIES), AS SHOWN IN THE ATTACHED SUPPLEMENT(S).
This item is being presented for first read and will be submitted for board action on March 1, 2012.
21. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT
22. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

23. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT

24. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

25. FUTURE AGENDA ITEMS

26. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(2 issues)

B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.

Agency Negotiators: Superintendent and Associate Superintendents (3)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

27. REPORT FROM CLOSED SESSION (AS NECESSARY)

28. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday, March 1, 2012, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

FEBRUARY 2, 2012

THURSDAY, FEBRUARY 2, 2012
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION (ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (3 Issues)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Consideration and/or deliberation of student discipline matters (1 case)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

STUDENT BOARD REPRESENTATIVES

Amanda Godfrey, San Dieguito Academy
Eddie Gelman, Torrey Pines High School
Lexi Zao, Sunset High School
Jon Zhang, Canyon Crest Academy

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business Services
Terry King, Associate Superintendent, Human Resources
Rick Schmitt, Associate Superintendent, Educational Services
Kyle Ruggles, Ed.D., Principal, La Costa Canyon High School
Bruce Cochran, Executive Director, Pupil Services
Becky Banning, Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:34 PM by President Dalessandro.
4. PLEDGE OF ALLEGIANCE (ITEM 4)
President Dalessandro led the Pledge of Allegiance.

- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session and approved the stipulated expulsion of student #667976. Motion unanimously carried.
- 6. APPROVAL OF MINUTES OF JANUARY 19, 2012 (BOARD WORKSHOP AND REGULAR MEETING)
It was moved by Ms. Groth, seconded by Ms. Hergesheimer, to approve the Minutes of the January 19th meetings, as presented. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7 - 10)

- 7. STUDENT UPDATES (ITEM 7)
 - A. OATH OF OFFICE, AMANDA GODFREY, SAN DIEGUITO ACADEMY KEN NOAH
Superintendent Noah administered the Oath of Office and welcomed Amanda Godfrey to the school board; he also acknowledged outgoing student representative, Marisa Blanke, and presented her with a certificate of appreciation.
 - B. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD UPDATES (ITEM 8)

Ms. Joyce Dalessandro attended the Classified Staff Inservice Day at La Costa Canyon High School, on January 31st, and attended the Torrey Pines High School Chinese New Year’s event.

Ms. Barbara Groth attended the Chinese New Year’s event at Torrey Pines High School.

Ms. Beth Hergesheimer also attended the Chinese New Year’s event at Torrey Pines High School. She is scheduled to do a site visit at Oak Crest Middle School.

Ms. Amy Herman reminded the board about an upcoming Legislative Action Network meeting on March 1st.

Mr. John Salazar attended a Torrey Pines High School vs. Poway basketball game; attended an Encinitas City/School Liaison Meeting.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES
Superintendent Noah reminded the board of the upcoming Budget Update Workshop, scheduled for February 16th. Mr. Noah also gave an update on the status of two proposals relative to the redistribution of North Coastal Consortium of Special Education allocations.
- 10. UPDATE, LA COSTA CANYON HIGH SCHOOL KYLE RUGGLES, ED.D., PRINCIPAL
Dr. Ruggles gave an update on academic achievement and student and staff successes. Administration and staff’s primary goal is to increase academic achievement for each student. This goal is being addressed by providing focused instruction, establishing personal connection with students requiring additional support, and giving students recognition with programs such as “Renaissance”. Other highlights include two band students from the Maverick Brigade band that were selected for all-state band; the Maverick Brigade placed 4th out of 20 in a recent tournament, and received a “Unanimous Superior” rating (the highest placement) for concert band; a student in boys’ cross county placed 1st in a recent state championship; and two students qualified as candidates for the Presidential Scholars Program.

PUBLIC COMMENTS (ITEM 24)

At the request of the School Board, Item 24, “Public Comments”, was moved to immediately follow Item 10 above. The following members of the public presented comments regarding the recent dismissal of a wrestling coach at Canyon Crest Academy.

- Richard Baer
- Dr. Tina Nova
- Sherry Singer
- Sam Carrillo

- Cari Gallenson
- Craig Van Dyke
- Jason Shoep

President Dalessandro thanked the speakers for their comments and invited them to contact the Superintendent. Ms. Dalessandro asked for a spokesperson and Ms. Sherry Singer stated she would be the designated spokesperson.

CONSENT ITEMS..... (ITEMS 11 - 15)

It was moved by Eddie Gelman, seconded by Ms. Groth, that the following Items 11 through 15 be approved as presented. Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Accept the Field Trips, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

(None Submitted)

B. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreements:

1. Student ID No. 9032539151, in the amount of \$8,000.00.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Cathedral Catholic High School for lease of facilities for the Torrey Pines High School Swim Team, during the period February 20, 2012 through May 18, 2012, for an estimated total amount of \$5,460.00, to be expended from the Torrey Pines High School Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Classic School Portraits by Gerardy Photography, extending the district-wide underclassman portrait photography services contract for a one-year period, with an increase in photography package pricing up to 5% as allowed in the contract, during the period February 1, 2012 through January 31, 2013.
2. Keane Studios, LLC, extending the district-wide senior portrait photography services contract for a one-year period, with no increase to contract pricing, during the period February 1, 2012 through January 31, 2013.
3. SBC Global Services, Inc. dba AT&T Global Services on behalf of Pacific Bell Telephone Company dba AT&T California and the State of California, extending the contract to provide California Integrated Information Network (CALNET) II Module 1 Services (reduced prices on telecommunication services and products) for an additional two year period, during the period February 1, 2012 through January 29, 2014.
4. Door Service & Repair, Inc., amending the contract to add an additional \$1,500.00 to the not-to-exceed amount to cover current and possible future repair services on 111 various types and sizes of rolling steel doors at 9 different school sites for the remainder of the fiscal year, to be expended from the General Fund 03-00.

C. RATIFICATION OF CONTRACTS
(None Submitted)

D. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

E. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

DISCUSSION / ACTION ITEMS (ITEMS 16 - 17)

16. AWARD/RATIFICATION OF CONTRACT / FINANCIAL ADVISORY SERVICES

The following public comments were presented regarding Item 16:

- Steven McDowell

It was moved by Eddie Gelman, seconded by Ms. Groth, to award/ratify entering into the contract with Dolinka Group, LLC, to provide financial advisory services related to placing the GO Bond measure on the June 5, 2012 or November 6, 2012 ballot (phase 1) and, if the GO bond is approved by voters, provide financial advisory services regarding the issuance of the bonds (phase 2), during the period January 20, 2012 until completion of bond authorizations, at the flat fees of \$20,000 for phase 1 and \$65,000 for phase 2, to be expended from campaign donations and future bond issues, and authorize Ken Noah, Eric R. Dill or Christina M. Bennett to execute the agreement. Motion unanimously carried.

17. AWARD/RATIFICATION OF CONTRACT / INVESTMENT BANKING/BOND UNDERWRITING SERVICES

The following public comments were presented:

- Steven McDowell

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, to award/ratify entering into the contract with De La Rosa & Co., to provide investment banking / bond underwriting consulting related to placing the GO Bond measure on the June 5, 2012 or November 6, 2012 ballot (phase 1) and investment banking / bond underwriting services regarding the issuance of the bonds (phase 2), at no cost for phase 1 and negotiated underwriting discounts subject to negotiation prior to each bond issue (phase 2), during the period January 20, 2012 until completion of bond authorizations, to be expended from future bond issues, and authorize Ken Noah, Eric R. Dill or Christina M. Bennett to execute the agreement. Motion unanimously carried.

INFORMATION ITEMS.....(ITEMS 18 - 28)

18. SELECTION OF PUBLIC INFORMATION & BALLOT MEASURE PREPARATION CONSULTANT SERVICES

Staff will be recommending that the board engage the services of a consultant to perform public outreach and ballot measure preparation services. The work is proposed in three phases: 1) Feasibility of placing a local school bond measure on the ballot in 2012, 2) Public Information and Ballot Measure Preparation including building a public information program, working cooperatively with the financial advisor, underwriter, bond counsel, and staff, and providing advice on Prop 39 compliance including project list and oversight committee, and 3) Post Election Communications including post-election updates on bond-related school projects to the community to maintain transparency.

This item was presented for first read and will be resubmitted for board action on February 16, 2012.

19. BOARD POLICY REVISION PROPOSAL, #4216.3-21.6, "NUTRITION SERVICES ASSISTANT II" JOB DESCRIPTION, AS PRESENTED.

This item was presented for first read and will be resubmitted for board action on February 16, 2012.

20. NEW BOARD POLICY, #4216.3-21.8 "NUTRITION SERVICES ASSISTANT III" JOB DESCRIPTION, AS PRESENTED.

This item was presented for first read and will be resubmitted for board action on February 16, 2012.

21. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on the status of the Governor's proposed budget to cut home to school transportation funding. In anticipation of complete loss of funding, the next board workshop, (budget update), will address the uncertainty of bus transportation being provided in the future. Mr. Dill also reported on some returning of funds, totaling approximately \$290,000, and a utilities cost savings of \$355,000 between the two schools with installed solar panels, (La Costa Canyon High School and Canyon Crest Academy).

22. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

Mrs. King reported that the district has received 13 employee retirement notices; more are anticipated.

23. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt gave an update on district's costs for non-public school student placements, and said the district is looking into ways to create its own in-house, non-public school program. More updates will follow.

24. PUBLIC COMMENTS – (Moved to the beginning of agenda; just prior to Item 11.)

25. FUTURE AGENDA ITEMS - None discussed.

26. ADJOURNMENT TO CLOSED SESSION – Not required.

27. CLOSED SESSION – Nothing further to report out of closed session.

28. ADJOURNMENT OF MEETING - Meeting adjourned at 8:44 PM.

Amy Herman, Board Clerk

____ / ____ / 2012
Date

Ken Noah, Superintendent

____ / ____ / 2012
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 10, 2012

BOARD MEETING DATE: February 16, 2012

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

KN/bb

GIFTS AND DONATIONS
SDUHSD BOARD MEETING
February 16, 2012

Item #	Donation	Description	Donor	Department	School Site
1	\$ 400.00	Misc. Items	San Dieguito Academy Foundation	Art Department	SDA
2	\$ 700.00	Misc. Items	Target Field Trip Grants Program	Science Department	CVMS
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
	\$ 1,100.00	Monetary Donations			
		*Value of Donated Items			
		TOTAL VALUE			

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 7, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: Approval / Ratification of Field Trip
Requests

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
February 16, 2012

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	\$ Cost
1	3/2/12	Van Steenberg	Suzi	LCC Journalism	5	1	USC HS Journalism Day	Los Angeles	CA	1	\$250 (Parent Donations / ASB)
2	3/3/12	Elliott	Debbie	LCC Engineering	16	2	USC Engineering Competition	Los Angeles	CA	0	None
3	3/3/12 - 3/4/12	Swope	Jamie	CVMS Club Live/Heroes	20	1	Spring Jam/Club Live Camp	Descanso	CA	0	\$75 per student (Parent Donations, TUPE Funding)
4	2/26/12	Chodorow	Scott	TPHS Cheer	24	4	CSULB Cheer Competition	Long Beach	CA	0	None
5	3/17/12	Chodorow	Scott	TPHS Cheer	24	4	UCI Cheer Competition	Irvine	CA	0	None
6	3/11/12	Chodorow	Scott	TPHS Cheer	24	4	CSULB Cheer Competition	Long Beach	CA	0	None
7	4/27/12 - 4/29/12	Villanova	Amy	CCA Jazz Band	15	2	Reno Jazz Festival	Reno	NV	1	\$9,000 (Parent Donations)
8	4/27/12 - 4/29/12	Barry	Melissa	SDA Speech & Debate	15	5	State Championship	San Francisco	CA	1	\$100 p/student (Parent Donations / Foundation)
9	4/28/12 - 4/30/12	Barry	Melissa	SDA Speech & Debate	2	2	Tournament of Champions	Lexington	KY	1	\$100 p/student (Parent Donations / Foundation)
10	4/13/12 - 4/16/12	Barry	Melissa	SDA Speech & Debate	2	2	UNLV Tournament	Las Vegas	NV	0	\$100 p/student (Parent Donations / Foundation)
11	3/9/12 - 3/11/12	Billingsley	Casey	TPHS Model United Nations Club	10	1	UC Berkeley Model UN Conference	Berkeley	CA	1	\$6,500 (Parent Donations / Foundation)
12	4/25/12 - 4/29/12	Remington	Michael	CCA Robotics Club	30	10	Robotics World Championship Competition	St. Louis	MO	3	\$28,000 Parent Donations

* Dollar amounts are listed only when District/site funds are being spent.
Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 7, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Change in Assignment
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Change in Assignment

1. **Diane Dekker**, Special Education Teacher at Earl Warren, change in assignment to District Program Specialist for Special Education, split assignment between Torrey Pines and Earl Warren, effective 2/01/12.

Resignation

1. **Carol Carrillo**, Teacher (math) at Torrey Pines, resignation for retirement purposes, effective 6/16/12.
2. **William Smith**, Teacher (math) at La Costa Canyon, resignation for retirement purposes, effective 6/15/12.

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Molina, Robert**, Instructional Assistant SpEd SH, San Dieguito Academy, SR36, 48.75% FTE, effective 2/09/12
2. **Reyes, Silverio**, Instructional Assistant SpEd NS, Oak Crest MS, SR34, 37.5% FTE, effective 3/05/12

Change in Assignment

1. **Glica, Steve**, from Instructional Assistant SpEd SH, San Dieguito Academy, SR36 , 37.5% FTE to 48.75% FTE, effective 2/09/12

Resignation

1. **Brenner, Carl**, Instructional Assistant SpEd NS, Carmel Valley, resignation for the purpose of retirement, effective 02/29/12
2. **Vaughan, Sandra**, School Bus Driver and Nutrition Services Assistant I, resignation for the purpose of retirement, effective 01/28/12
3. **Williams, Ryan**, Instructional Assistant SpEd NS, resignation effective 2/03/12

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 8, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: Michael Grove, Executive Director of Curriculum,
Instruction and Assessment
Rick Schmitt, Associate Superintendent Educational
Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Date: 02-16-12

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
01/01/12 – 12/31/12	Document Tracking Services, LLC (DTS)	Provide a license to use DTS proprietary web-based application	General Fund 03-00	\$2,495.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 8, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: Bruce Cochrane
Executive Director, Pupil Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF WAIVER OF ALGEBRA I
GRADUATION REQUIREMENT FOR PUPILS
WITH DISABILITIES

EXECUTIVE SUMMARY

All students must complete and pass *Algebra I*, as a condition of receiving a graduation high school diploma. As defined in Education Code 56101, a district, Special Education Local Plan Area (SELPA), county office, or public education agency may request the board to grant a waiver of the Algebra I requirement for individuals with exceptional needs, if the waiver is necessary or beneficial to the content and implementation of the pupil's individualized education program, and does not abrogate any right provided under the Individuals with Disabilities Education Act (IDEA).

The board may therefore, grant, in whole or in part, a waiver request when the facts indicate that failure to do so would hinder implementation of the pupil's individualized educational program (IEP) or compliance by a district, special education local plan area, or county office with federal mandates for a free, appropriate education for children or youth with disabilities.

RECOMMENDATION:

It is recommended that the Board grant a waiver of the Algebra I graduation requirement for student #765709, as shown in the attached supplement(s).

CALIFORNIA DEPARTMENT OF EDUCATION
SPECIFIC WAIVER REQUEST
AIGR-1 (Rev. 10-2-2009) <http://www.cde.ca.gov/re/lr/wr/>

**Waiver of Algebra I Graduation
Requirements for Pupils with Disabilities**

Send Original to:
Waiver Office, California Department of Education
1430 N Street, Suite 5602
Sacramento, CA 95814

Send electronic copy in Word and
back-up material to: waiver@cde.ca.gov

CDS CODE						
0	9	6	1	8	5	3

Local educational agency: San Dieguito Union High School District		Contact name and recipient of approval/denial notice: May Manookian		Contact person's e-mail address: may.manookian@sduhsd.net	
Address: (City) (State) (ZIP) 710 Encinitas Blvd, Encinitas, CA 92024		Phone (and extension, if necessary): 760-753-6491, ext. 5557 Fax number: 760-634-0676			
Period of request: (month/day/year) From: 8/30/2011 To: 06/30/2012		Local board approval date or SELPA signature date (required)			


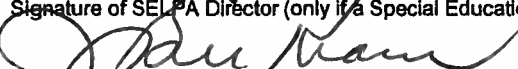
LEGAL CRITERIA

1. Authority for the waiver: X Specific code section: **EC 56101**
56101(a) Any district, special education local plan area, county office, or public education agency, as defined in Section 56500, may request the board to grant a waiver of any provision of this code or regulations adopted pursuant to that provision if the waiver is necessary or beneficial to the content and implementation of the pupil's individualized education program and does not abrogate any right provided individuals with exceptional needs and their parents or guardians under...(IDEA)... or to the compliance of a district, special education local plan area, or county office with...(IDEA)...and federal regulations relating thereto.
(b) The board may grant, in whole or in part, any request pursuant to subdivision (a) when the facts indicate that failure to do so would hinder implementation of the pupil's individualized education program or compliance by a district, special education local plan area, or county office with federal mandates for a free, appropriate education for children or youth with disabilities.

Education Code or California Code of Regulations section to be waived.
51224.5 (a) The adopted course of study for grades 7 to 12, inclusive, shall include algebra as part of the mathematics area of study pursuant to subdivision (f) of Section 51220.
(b) Commencing with the 2003-04 school year and each year thereafter, at least one course, or a combination of the two courses, in mathematics required to be completed pursuant to subparagraph (B) of paragraph (1) of subdivision (a) of Section 51225.3 by pupils while in grades 9 to 12, inclusive, prior to receiving a diploma of graduation from high school, shall meet or exceed the rigor of the content standards for Algebra I, as adopted by the State Board of Education pursuant to Section 60605.

Desired outcome/rationale.
Request a waiver of the (above) Algebra I graduation requirement for 1 pupils with disabilities, who are seniors, and are otherwise eligible to graduate in the 2011-2012 school year under current statute.

District/County/SELPA Certification – I hereby certify that the information provided on this application is correct & complete.

Signature of Superintendent or Designee: 	Title: <u>ASSOC Supt</u>	Date: <u>2/7/12</u>
Signature of SELPA Director (only if a Special Education Waiver) 		Date: <u>2/9/12</u>

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Staff Name (type or print):	Staff Signature:	Date:
Unit Manager (type or print):	Unit Manager Signature:	Date:
Division Director (type or print):	Division Director Signature:	Date:
Deputy (type or print):	Deputy Signature:	Date:

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 8, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes four contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 02-16-12

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
02/17/12 – until terminated by either party	Manatt, Phelps & Phillips, LLP	Provide representation and advice to the San Dieguito Union High School District and the San Dieguito Public Facilities Authority	Expended from the fund to which the service is charged	Either an agreed upon fixed fee or at the current hourly rates now at \$215.00 to \$730.00 discounted 10%
02/17/12 – until final inspection and certification of completion of project	D.A. Hogan & Associates, Inc.	Provide professional consulting services for the Torrey Pines High School field replacement and track and field event resurfacing project	Building Fund 21-09 and the Torrey Pines High School Foundation	\$49,500.00 plus an allowance of up to \$6,000.00 for reimbursable expenses
02/17/12 – 12/31/12	Western Environmental & Safety Technologies, LLC (WEST)	Provide Asbestos Hazard Emergency Response Act (AHERA) three year re-inspection	General Fund 03-00	\$1,975.00
01/20/12 – 01/19/13	San Diego Medical Services Enterprises	Provide automatic external defibrillators program maintenance	General Fund 03-00	\$425.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 8, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: AWARD/RATIFICATION OF CONTRACT

EXECUTIVE SUMMARY

The City of San Diego acted as lead Agency in the process of requesting proposals for various gasoline and diesel fuels with the intent to combine the procurement volume of the City of San Diego and the County of San Diego, as well as numerous local agencies. The District is one of the participating local agencies. The City of San Diego evaluated the proposals on performance factors as well as pricing, using a benchmark index derived from the Oil Price Information Service (OPIS). Contractors were required to provide a four digit decimal numerical Market Differential value for each delivery location that would be added to or subtracted from the benchmark index to obtain a price. The sum of the estimated costs for all delivery locations determined the total estimated contract price. The request for proposal process is complete and the submitted proposals have been reviewed by the City of San Diego Purchasing and Contracting Department and the SoCo Group was determined to offer the lowest overall price and has the highest performance ranking.

The final award of this contract is subject to approval by the Governing body of each agency as applicable.

RECOMMENDATION:

Award the cooperative procurement contract for various gasoline and diesel fuels to The SoCo Group, during the period January 23, 2012 through January 22, 2013, with options to renew four additional one-year periods, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

FUNDING SOURCE:

General Fund/Restricted 06-00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: January 24, 2012

BOARD MEETING DATE: February 2, 2012

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Membership Listings

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, and b) Membership Listings.

FUNDING SOURCE:

Not applicable

js
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 01/24/12 THRU 02/06/121
ITEM 15E

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
221785	01/24/12	03	STAPLES ADVANTAGE	008	PRINTING	\$29.69
221787	01/24/12	03	TRIMARK ASSOCIATES,	036	PROF/CONSULT./OPER E	\$8,895.00
221788	01/24/12	03	HARLAND TECHNOLOGY S	010	REPAIRS BY VENDORS	\$510.00
221789	01/24/12	03	AXIOM ADVISORS & CON	022	PROF/CONSULT./OPER E	\$8,335.00
221790	01/24/12	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$491.40
221791	01/24/12	03	FREDRICKS ELECTRIC I	025	REPAIRS BY VENDORS	\$982.80
221792	01/24/12	03	FREDRICKS ELECTRIC I	035	OTHER SERV.& OPER.EX	\$931.25
221793	01/24/12	03	ROYAL BUSINESS GROUP	037	MATERIALS AND SUPPLI	\$45.26
221794	01/24/12	03	EN POINTE TECHNOLOGI	035	COMPUTER LICENSING	\$246.44
221795	01/24/12	03	EN POINTE TECHNOLOGI	035	COMPUTER LICENSING	\$39,860.13
221796	01/24/12	03	EN POINTE TECHNOLOGI	035	COMPUTER LICENSING	\$19,659.01
221797	01/25/12	03	RASIX COMPUTER CENTE	003	DUPLICATING SUPPLIES	\$185.60
221798	01/25/12	03	ONE STOP TONER AND I	005	MATERIALS AND SUPPLI	\$161.59
221799	01/25/12	03	FULL COMPASS	014	NON CAPITALIZED EQUI	\$6,322.00
221800	01/25/12	03	SOUTHWEST SCHOOL/OFF	014	MATERIALS AND SUPPLI	\$131.94
221801	01/25/12	03	FREDRICKS ELECTRIC I	035	OTHER SERV.& OPER.EX	\$1,727.05
221802	01/25/12	06	MAXIM HEALTHCARE SER	030	OTHER CONTR-N.P.A.	\$48,640.00
221803	01/25/12	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$25,984.00
221804	01/25/12	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$36,064.00
221805	01/25/12	06	ARCH ACADEMY, THE	030	OTHER CONTR-N.P.S.	\$25,312.00
221806	01/25/12	06	MISSION FEDERAL CRED	030	COMPUTER SOFTWARE	\$161.61
221807	01/25/12	06	AMAZON.COM	033	MATERIALS AND SUPPLI	\$52.95
221808	01/25/12	03	ROYAL BUSINESS GROUP	001	OFFICE SUPPLIES	\$51.72
221809	01/25/12	06	HOLT MCDUGAL	014	MATERIALS AND SUPPLI	\$297.08
221810	01/26/12	06	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$86.80
221811	01/26/12	03	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$1,184.30
221812	01/26/12	06	STATE BOARD OF EQUAL	028	FEES - ADMISSIONS, T	\$2,118.04
221813	01/26/12	06	STATE BOARD OF EQUAL	028	FEES - ADMISSIONS, T	\$225.00
221814	01/27/12	03	PAXTON/PATTERSON	035	CONSULTANTS-COMPUTER	\$1,388.00
221815	01/27/12	06	TOOL DEPOT	004	MATERIALS AND SUPPLI	\$61.42
221816	01/27/12	03	TEACHER'S DISCOVERY	004	MATERIALS AND SUPPLI	\$203.09
221817	01/27/12	11	SINGLA, RITU	009	MATERIALS AND SUPPLI	\$1,100.00
221818	01/27/12	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$387.84
221819	01/27/12	03	APPERSON EDUCATION P	004	MATERIALS AND SUPPLI	\$34.72
221820	01/27/12	03	VERNIER SOFTWARE & T	010	MATERIALS AND SUPPLI	\$112.36
221821	01/27/12	03	SOUTHWEST SCHOOL/OFF	004	MATERIALS AND SUPPLI	\$55.43
221822	01/27/12	06	TSHIRT MART	005	MATERIALS AND SUPPLI	\$616.33
221823	01/27/12	03	STAPLES ADVANTAGE	030	OFFICE SUPPLIES	\$483.80
221826	01/27/12	06	AREY JONES EDUCATION	030	MATERIALS AND SUPPLI	\$4,519.79
221827	01/30/12	03	SUBWAY #2926	014	MATERIALS AND SUPPLI	\$120.68
221828	01/30/12	03	SEHI-PROCOMP COMPUTE	035	MATERIALS AND SUPPLI	\$676.67
221829	01/31/12	06	FOLLETT EDUCATIONAL	013	TEXTBOOKS	\$3,458.78
221830	01/31/12	03	SUPPLY MASTER INC	013	OFFICE SUPPLIES	\$287.96
221831	01/31/12	03	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$86.08
221832	02/01/12	03	BLICK, DICK (DICK BL	035	MATERIALS AND SUPPLI	\$345.78
221833	02/01/12	06	SAN DIEGO COFFEE COM	030	MATERIALS AND SUPPLI	\$400.00
221834	02/01/12	03	STATE OF CA-EMPLOY D	022	UNEMPLOYMENT INS, CE	\$9,751.66
221835	02/01/12	03	SOUTHWEST SCHOOL/OFF	013	MATERIALS AND SUPPLI	\$71.05
221836	01/31/12	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$81.76
221837	02/01/12	06	E M C PARADIGM/JIST	030	MATERIALS AND SUPPLI	\$207.00
221838	02/01/12	03	AMERICAN CHEMICAL &	004	MATERIALS AND SUPPLI	\$116.37
221839	02/01/12	03	EAGLE SOFTWARE	022	CONFERENCE,WORKSHOP,	\$275.00
221840	02/01/12	03	SAN DIEGO COUNTY OFF	030	CONFERENCE,WORKSHOP,	\$50.00
221841	02/02/12	06	SOURAPAS, CONNIE	030	PAY IN LIEU OF TRANS	\$2,000.00
221842	02/02/12	03	SUPPLY MASTER INC	003	MATERIALS AND SUPPLI	\$163.24

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 01/24/12 THRU 02/06/122
ITEM 15E

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
221843	02/03/12	06	CALUMET PHOTOGRAPHIC	005	NON CAPITALIZED EQUI	\$1,228.33
221844	02/03/12	06	BERKBUEGLER, FRANK	033	REPAIRS BY VENDORS	\$680.00
221845	02/03/12	03	URBAN TREE CARE, INC	025	OTHER SERV.& OPER.EX	\$380.00
221846	02/03/12	06	OFFICE DEPOT	033	MATERIALS AND SUPPLI	\$113.04
221847	02/03/12	03	PROCURETECH	035	NON-CAPITALIZED TECH	\$868.07
221848	02/03/12	03	PROCURETECH	035	NON-CAPITALIZED TECH	\$3,390.35
221849	02/03/12	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$62.12
221850	02/03/12	03	SUPPLY MASTER INC	003	MATERIALS AND SUPPLI	\$393.29
221851	02/06/12	06	CREATIVE BUS SALES/E	028	MATERIALS-VEHICLE PA	\$1,945.45
221852	02/06/12	06	A Z BUS SALES INC	028	MATERIALS-VEHICLE PA	\$3,922.94
221853	02/06/12	06	EVERBIND/MARCO BOOK	008	BOOKS OTHER THAN TEX	\$2,377.67
221854	02/06/12	06	PERMA BOUND	008	BOOKS OTHER THAN TEX	\$4,470.22
221855	02/06/12	11	RED RIVER PRESS, INC	009	COMPUTER LICENSING	\$44.00
221856	02/06/12	03	COUNTY BURNER & MACH	025	REPAIRS BY VENDORS	\$872.78
221857	02/06/12	03	SUPPLY MASTER INC	035	MATERIALS AND SUPPLI	\$807.86
221858	02/06/12	03	HYPHENET, INC.	035	NON-CAPITALIZED TECH	\$2,384.91
221859	02/06/12	06	AREY JONES EDUCATION	035	NON-CAPITALIZED TECH	\$4,488.54
221860	02/06/12	06	T E R I INC	030	OTHER CONTR-N.P.S.	\$39,481.68
221861	02/06/12	06	T E R I INC	030	OTHER CONTR-N.P.S.	\$33,606.43
221862	02/06/12	03	BIDDLE CONSULTING GR	023	COMPUTER SOFTWARE	\$459.00
720003	01/24/12	03	PATHWAY COMMUNICATIO	035	REPAIRS BY VENDORS	\$773.22
820024	01/24/12	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$200.00
820025	01/24/12	03	SAN DIEGO COUNTY OFF	022	MATERIALS AND SUPPLI	\$25.00
820026	01/24/12	03	SAN DIEGO COUNTY OFF	022	MATERIALS AND SUPPLI	\$25.00
820027	01/30/12	03	SAN DIEGO COUNTY OFF	022	MATERIALS AND SUPPLI	\$20.00
820028	01/30/12	03	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$40.00
820030	02/01/12	03	EAGLE SOFTWARE	022	CONFERENCE,WORKSHOP,	\$425.00
REPORT TOTAL						\$359,231.37

Individual Membership Listings
For the Period of January 24, 2012 through February 6, 2012

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Gordon Hein	American Backflow Association	\$75.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 6, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: Frederick Labib-Wood
Director of Classified Personnel

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: **Approval of Proposed New Board Policy 4216.3-21.8 Nutrition Services Assistant III and Revisions to Board Policy 4216.3-21.6 Nutrition Services Assistant II**

EXECUTIVE SUMMARY

This item was on the Board's Agenda of February 2, 2012 for first review.

The Nutrition Services Department has established student food service areas called "eateries" designed to provide an atmosphere consistent with, and supportive of, overall efforts to foster a 21st century learning environment. The operation at Canyon Crest Academy, called "The Nest", also functions as a learning lab where business students put into practice skills and concepts of marketing, operations, customer service, and business management that they learn in the classroom. The café eatery at Torrey Pines is located in the Library/Media Center and attracts students to make greater use of that learning resource. A third eatery has just opened at San Dieguito Academy.

Staffing for the two established operations has been reviewed and a recommendation was approved by the Personnel Commission at its regular meeting on January 24, 2012 to create a new classification Nutrition Services Assistant III, allocated at Range 29 of the classified salary schedule, reflecting the duties and responsibilities in the operation at Canyon Crest Academy. The Commission also approved revisions to the existing class description for Nutrition Services Assistant II reflecting the duties and responsibilities at the Torrey Pines operation and maintaining the allocation at Range 27 of the classified salary schedule.

The proposed class descriptions are attached for review and approval.

RECOMMENDATION:

It is recommended that the Board approve and adopt the proposed class descriptions and salary range allocations.

FUNDING SOURCE:

Nutrition Services Fund.

Attachment

CLASSIFIED PERSONNEL

4216.3-21.6

NUTRITION SERVICES ASSISTANT II

OVERALL JOB PURPOSE STATEMENT

Under the direction of an assigned supervisor, the job of Nutrition Services Assistant II is done for the purposes of performing a full range of tasks in the assembly, serving, ordering, receiving, and sale of food in a high school or middle school kitchen or food service area; assisting or substituting as assigned at a satellite facility **or remotely located, specialized eatery; or filling in during** the absence of the supervisor.

DISTINGUISHING CHARACTERISTICS

Positions in the nutritional services series prepare, assemble, transport and serve food in compliance with current health standards for meeting mandated nutritional standards and meeting projected meal requirements with a minimum of waste. They verify quantities and specifications of orders, prepare documentation of items prepared and sold and provide information and direction to customers about the type and cost of meals.

The Nutritional Services Assistant II class is a more experienced **and independently functioning** level in the series, performing responsible and complex food service duties such as coordinating and overseeing assigned areas, assisting in record-keeping **and daily cash reconciliation and bank deposit preparation, coordinating the operation of a satellite serving area, such as at La Costa Canyon High School, or a specialized eatery or student café such as at Torrey Pines Media Center, including ensuring an ambiance of high customer service that encourages greater student utilization,** and occasionally assisting or substituting for a supervisor as necessary in **the site's main kitchen** ~~a satellite facility~~. This class differs from the Nutritional Services Assistant I which performs routine, **recurring** duties such as setup, serving, cleaning and basic food assembly and **operation of** ~~operating~~ a point of sale terminal **in a kitchen serving line or at a cart and when a supervisor or lead worker is present or readily available.**

ESSENTIAL FUNCTIONS

- Assists assigned supervisor for the purpose of overseeing volunteer and student workers, requisitioning, ordering and receiving food items, counting money and preparing cash deposits, recording and totaling data details for cash reports and substituting in the supervisor's absence as needed.
- **Coordinates the operation of a satellite serving area, such as at La Costa Canyon High School, or a specialized eatery or student café such as at Torrey Pines Media Center, including ensuring an ambiance of high customer service that encourages and facilitates greater student utilization.**
- Cleans utensils, equipment and the storage, food preparation and serving areas for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Estimates food preparation amounts for the purpose of meeting projected meal requirements and minimizing waste.
- Sets up work and food serving areas for the purpose of meeting standards for efficient and effective food assembly and serving of food items, ensuring adequate quantity and quality of items to be served at scheduled meal times.
- Responds to inquiries of students, staff and the public for the purpose of providing information and/or direction regarding the type and/or cost of meals, marketing items to increase sales and to present a pleasant atmosphere for eating.

CLASSIFIED PERSONNEL

4216.3-21.6

- Inspects one or more items of food and/or supplies for the purpose of verifying quantity and specifications of orders and/or complying with mandated health requirements.
- Operates a point of sale terminal in accordance with established procedures (e.g. setup, maintenance, etc.) for the purpose of selling food items and accounting for monies received from, and change made for, customers.
- Assembles and serves food and beverage items for the purpose of meeting mandated nutritional requirements and projected meal requirements and/or requests of students and school personnel.
- Stores unused food items in accordance with health and sanitation standards for the purpose of maintaining items for future use.
- Maintains equipment in the storage, food preparation and serving areas (e.g. cleans, stores, organizes, etc.) for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Stocks food, condiments, beverages and supplies for the purpose of maintaining adequate quantities and security of items.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- Attends meetings (e.g. in-service training, etc.) for the purpose of receiving and/or conveying information

JOB REQUIREMENTS - MINIMUM QUALIFICATIONS

SKILLS, KNOWLEDGE AND ABILITIES

SKILLS

Perform multiple, non-technical tasks. Adhere to safety practices. Operate equipment used in quantity food production. Prepare and maintain accurate records.

KNOWLEDGE

Knowledge is required to perform basic math; read a variety of manuals; understand written procedures; write routine documents; speak clearly; understand complex, multi-step written and oral instructions; health standards and hazards related to cooking and storing food; quantity cooking and safety practices and procedures;

Standard kitchen equipment, utensils and measurements.

ABILITIES

Schedule activities. Gather and/or collate data. Consider a number of factors when using equipment. Work with a diversity of individuals and/or groups. Work with specific, job-related data. Utilize a variety of job-related equipment. Assemble, serve and sell a variety of food items in large quantities in a sanitary kitchen and/or food service area. Operate a point of sale terminal and compute daily cash totals. Make change and arithmetic calculations quickly and accurately. Understand and follow oral and written directions. Interpret and apply rules, regulations, policies and procedures. Establish and maintain cooperative and effective working relationships with others. Meet deadlines and schedules. **Fills in during the absence of the supervisor.**

PROBLEM SOLVING

CLASSIFIED PERSONNEL

4216.3-21.6

In working with others, some problem solving may be required to identify issues and select action plans. Problem solving with data may require independent interpretation. Problem solving with equipment is limited.

FLEXIBILITY

Work with others in a variety of circumstances. Work with data utilizing specific, defined processes. Operate equipment using standardized methods.

RESPONSIBILITY

Responsibilities include: working under direct supervision using standardized procedures; leading, guiding, and/or coordinating others; and operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

WORKING ENVIRONMENT

The usual and customary methods of performing the job's functions requires the following physical demands: significant lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 10% sitting, 20% walking and 70% standing. This job requires the ability to lift objects weighing up to 50 lbs. The job is performed under some temperature extremes and some hazardous conditions **and may be performed indoors and outdoors at a cart point of sale.**

EXPERIENCE

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above.

EDUCATION

High School diploma or equivalent.

REQUIRED TESTING

Pre-employment Proficiency Test

CONTINUING EDUCATION/TRAINING

None specified

CERTIFICATES

State of California Food Handler's Certificate within first 3 months of employment.

CLEARANCES

Criminal Justice Fingerprint/Background Clearance; TB Clearance every 4 years; pre-employment physical exam including drug screen.

NUTRITION SERVICES ASSISTANT III

OVERALL JOB PURPOSE STATEMENT

Under the direction of an assigned supervisor, the job of Nutrition Services Assistant III is done for the purposes of operating a specialty, non-traditional "eatery" that also provides a learning lab for students enrolled in related classes (e.g. business, culinary arts, etc.); providing promotional materials and displays to support the specialty operation; performing tasks relating to the preparation, serving and sale of food at a school site location and/or specialty operation; ensuring that adequate levels of product are ordered and stocked to meet customer preferences; providing occasional guidance and work coordination suggestions to students in classes whose course curriculum includes gaining practical experience in food service operations; filling in as assigned during the absence of the supervisor.

DISTINGUISHING CHARACTERISTICS

Positions in the nutritional services series prepare, assemble, transport and serve food in compliance with current health standards for meeting mandated nutritional standards and meeting projected meal requirements with a minimum of waste. They verify quantities and specifications of orders, prepare documentation of items prepared and sold and provide information and direction to customers about the type and cost of meals.

The Nutritional Services Assistant III class is a more experienced level in the series, performing responsible and complex food service duties such as organizing and preparing items for a site eatery; transporting items from the site's kitchen to the eatery; reporting necessary reorder requests for food and supply items to meet customer preferences and needs; interacting frequently with, and coordinating activities of, students working in the eatery as part of students' learning and academic curriculum; as assigned may fill in during the supervisor's absence. This class differs from the Nutrition Services Assistant I class which performs a full range of responsible and complex tasks in the assembly, preparation, serving and sale of food. The Nutrition Services III is the primary support staff for a specialty operation that includes a student education component.

ESSENTIAL FUNCTIONS

- Sets up, opens, maintains, closes and helps generate usage of, through customer service attitude, behaviors and appearance, a specialty operation at a site such as a "student café."
- Coordinates students as needed and directed in support of the specialty operation that functions as an experiential lab in the site's curriculum.
- Cleans utensils, equipment and food storage, preparation, and serving areas for the purpose of maintaining sanitary conditions in compliance with current health standards.
- Estimates food preparation amounts in accordance with lists and schedules prepared by the Nutrition Services Supervisor for the purpose of meeting projected meal requirements and minimizing waste.
- Sets-up work and food serving areas for the purpose of meeting standards for efficient and effective food assembly and serving of food items, ensuring adequate quantity and quality of items to be served at scheduled meal times.
- Responds to inquiries of students, staff and the public for the purpose of providing information and/or direction regarding the type and/or cost of meals, marketing items to increase sales and to present a pleasant atmosphere for eating.

CLASSIFIED PERSONNEL

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- Inspects one or more items of food and/or supplies for the purpose of verifying quantity and specifications of orders and/or complying with mandated health requirements.
- Operates a point of sale terminal in accordance with established procedures (e.g. setup, maintenance, etc.) for the purpose of selling food items and accounting for monies received from, and change made for, customers.
- Assembles, prepares and serves food and beverage items for the purpose of meeting mandated nutritional requirements and projected meal requirements and/or requests of students and school personnel.
- Stores unused food items in accordance with health and sanitation standards for the purpose of maintaining items for future use.
- Maintains equipment in the storage, food preparation and serving areas (e.g. cleans, stores, organizes, etc.) for the purpose of assuring maintaining sanitary conditions in compliance with current health standards.
- Stocks food, condiments, beverages and supplies for the purpose of maintaining adequate quantities and security of items.
- Performs other related duties as assigned.
- Attends meetings (e.g. in-service training, etc.) for the purpose of receiving and/or conveying information.

JOB REQUIREMENTS - MINIMUM QUALIFICATIONS

SKILLS, KNOWLEDGE AND ABILITIES

SKILLS

Skills to perform multiple, non-technical tasks; adhere to safety practices; operate equipment used in quantity food production; prepare and maintain accurate records; present a high level of customer service and positive interaction with students and staff who elect to purchase products from the specialty operation; adapt to variations in routine and complete multiple different tasks quickly and accurately under limited time availability; to communicate effectively with students, teachers and staff.

KNOWLEDGE

Knowledge of basic math, of quantity food preparation, safety practices and procedures and of standard kitchen equipment, utensils and measurements to read and understand a variety of manuals; of routine documents used in nutrition operations; to speak clearly and appropriately; to understand and follow complex, multi-step written and oral procedures and instructions; to adhere to and ensure implementation of Health standards and hazards related to preparing, assembling, transporting, serving and storing food.

ABILITIES

Ability to schedule activities; to gather and/or collate data; to consider a number of factors when using equipment; to work with a diversity of individuals and/or groups; to work with specific, job-related data; to utilize a variety of job-related equipment; to assemble, serve and sell a variety of food items in large quantities in a sanitary kitchen and/or food service area; to operate a point of sale terminal and to compute daily cash totals; to make change and arithmetic calculations quickly and accurately; to monitor and provide for the security of all monies and food items assigned; to understand and follow oral and written directions; to interpret and apply rules, regulations, policies

CLASSIFIED PERSONNEL

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and procedures; to establish and maintain cooperative and effective working relationships with others; to meet daily deadlines and schedules with little room for error or delay; to fill in during the absence of the supervisor.

PROBLEM SOLVING

In working with others, some problem solving may be required to identify issues and select action. Problem solving with data may require independent interpretation. Problem solving with equipment is limited to moderate.

FLEXIBILITY

Work with others in a variety of circumstances. Work with data utilizing specific, defined processes. Operate equipment using standardized methods. In consultation with Nutrition Services Director and classroom teachers, adapt products, processes and services to fit the specialty operation including changes to student curriculum and instructional goals presented by teachers...

RESPONSIBILITY

Responsibilities include: working and making standard operational judgments and decisions without immediate presence of direct supervision by using and applying standardized procedures; providing information and/or advising others; and operating within a defined budget; monitoring and maintaining security of all monies and food items assigned; filling in as supervisor when assigned during the supervisor's absence. Utilization of some resources from other work units may be required to perform the job's functions within time constraints. There is a continual opportunity to impact the organization's services.

WORKING ENVIRONMENT

The usual and customary methods of performing the job's functions requires the following physical demands: significant lifting, carrying, pushing, and/or pulling (requires up to 50 pounds in each activity); some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 10% sitting, 45% walking and 45% standing. The job is performed under some temperature extremes (including periods of time in stand up freezer/refrigerator and handling frozen items) and some hazardous conditions. Pace of work is rapid with need to provide fast level of service within limited time available for student lunch period. Attire should be appropriate for working safely and in compliance with food handling standards and for facilitating the café atmosphere of the specialty operation to enhance participation.

EXPERIENCE

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed above, for example at least one year of experience in retail or school kitchen preparing, assembling, and selling food items.

EDUCATION

High School diploma or equivalent.

REQUIRED TESTING

Pre-employment Proficiency Test

CLASSIFIED PERSONNEL

4216.3-21.8

CONTINUING EDUCATION/TRAINING

None specified

CERTIFICATES

State of California Food Handler's Certificate; Serve/Safe Certification within 6 months of employment.

CLEARANCES

Criminal Justice Fingerprint/Background Clearance; TB Clearance every 4 years; pre-employment physical exam including drug screen.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 7, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: John Addleman, Director of Planning and
Financial Management
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: **ADOPTION OF RESOLUTION / STATUTORY
FEE INCREASE / WITH AND WITHOUT
URGENCY**

EXECUTIVE SUMMARY

The State Allocation Board at their January 25, 2012, meeting increased the maximum statutory fees from \$2.97 to \$3.20 per square foot for residential construction and from \$0.47 to \$0.51 per square foot for commercial/industrial construction (grades K-12). This is the first increase in statutory fees since January 30, 2008.

The local elementary feeder districts have agreed to maintain the current prorated percentages in calculating the new shared amounts. Of the maximum statutory fees, the San Dieguito Union High School District ("District") will charge a prorated share as it relates to the grades the District serves. Should residential construction occur within the Rancho Santa Fe Elementary School District boundaries, \$1.22 per square foot of habitable living space will apply (grades 9-12). In all other feeder districts (Cardiff, Del Mar, Encinitas, and Solana Beach), \$1.68 per square foot (grades 7-12) will apply. Should commercial/industrial construction occur within the Rancho Santa Fe Elementary School District boundaries, \$0.19 per square foot of covered and enclosed space will apply (grades 9-12). In all other feeder districts, \$0.27 per square foot of covered and enclosed space (grades 7-12) will apply.

The two attached resolutions are required to enable the District to immediately collect the fee by adopting a resolution without urgency that becomes effective in 60-days, allowing an appropriate time for public comment on the increase and, at the same time, a separate

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resolution with urgency that is effective for 30-days, beginning February 17, 2012. The resolution with urgency will be renewed at the March 15, 2012 board meeting.

It is necessary for the District, in increasing the fee, to do so in accordance with the provisions of the law which requires that, prior to approving an increase of an existing fee, the local district shall hold a public hearing in which oral and written presentations can be made as a part of a regularly scheduled meeting. The notice for the public hearing was published on February 6th and February 11th, in accordance with California code.

The District must also provide documentation and a justification study to show an analysis of the facility needs, costs, resources and relationships. The Building Industry Association of San Diego County ("BIA") had previously requested the justification study for their review. The justification study and a copy of the notice were delivered to the BIA on February 2nd. The BIA did not take exception to the report or to the increase in the fees. In addition, the notice and justification study was posted publicly at Carmel Valley Middle School and the Encinitas Community and Senior Center. The justification study is included in Exhibit A to the attachments.

RECOMMENDATION:

- A. Hold a Public Hearing, and
- B. It is recommended that the Board adopt two resolutions levying fees on development projects: 1) without urgency (becoming effective in 60 days), and 2) with urgency (30-day maximum with a renewal to be presented to the Board on March 15, 2012), as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

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Resolution of the Board of Trustees)
of the San Dieguito Union High)
School District Levying Fees on)
Development Projects)
Pursuant to Government Code)
Section 65995 and Education Code)
Section 17620)

On motion of _____, second by Member
_____, the following resolution is adopted:

WHEREAS, the territory with the San Dieguito Union High School District has experienced significant amounts of growth and new residential, commercial and industrial development in recent times, causing increased and changing student enrollments in the district's schools and placing demands upon the district's capital facilities; and

WHEREAS, Government Code Section 65995 and Education Code Section 17620 authorizes school districts, to levy a fee, charge, dedication, or other form of requirement against a development project, for the construction or reconstruction of school facilities and for certain administrative costs; and

WHEREAS, the legislation provided for an annual inflationary adjustment, California Government Code Section 65995 (b) (3); and

WHEREAS, this Board of Trustees has received and considered at a duly noticed public meeting a report from its Superintendent analyzing the capital facilities needs of the district and the

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revenue sources available, and has concluded that it is necessary to implement the authority of section 65995 section (b) (3) of the Government Code and Education Code 17620 to levy fees in the amounts stated below.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the San Dieguito Union High School District as follows:

1. This Board finds, pursuant to Education Code Section 17620 that adoption of this resolution is not subject to the California Environmental Quality Act.

2. This Board adopts and levies the following fees upon any development project within the boundaries of the district, for the construction or reconstruction of school facilities:

A. City of Carlsbad; within Encinitas Elementary School District.

(1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the

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Government Code and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial

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development provided by Government Code section 65995, subdivision (b) (2).

(3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.

(4) \$0.27 per square foot of new covered or enclosed space for agricultural purposes; and

(5) \$0.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

B. City of Del Mar; within Del Mar Union School District.

(1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the

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Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial

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development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

C. City of Encinitas; within Cardiff, and Encinitas Elementary School Districts.

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the

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Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits

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applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

D. City of San Marcos; within Encinitas Elementary School District.

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of

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subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing

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Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

E. City of San Marcos; within Rancho Santa Fe School District.

- (1) \$1.22 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the

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Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.19 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as

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defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.22 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.19 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.19 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

F. City of Solana Beach; within Solana Beach Elementary School District.

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in

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subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium

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for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

G. County of San Diego; within Solana Beach Elementary and Encinitas Elementary School District.

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for

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housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or

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manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

H. County of San Diego; within Rancho Santa Fe School District.

- (1) \$1.22 per square foot of all assessable space of all new residential development except for

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any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.19 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65595 of the Government Code, and Education Code section

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17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.22 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.19 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.19 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

3. City of San Diego.

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Pursuant to Section 65974 (e) of the Government Code, the area known and defined by the City of San Diego as the North City West Planned District Ordinance, adopted November 5, 1979, is not subject to the provision of subdivision (b) of Government Code Section 65995.

The developer fees in the North City West Planned District are annually reviewed and defined by the North City West School Facilities Master Plan. School facility developer fees are collected and administered by the North City West School Facilities Financing Authority, which was formed under the provisions of Article I, Chapter 5, Division 7, Title I of the Government Code (commencing with Section 6500). The effective date of formation was April 15, 1983.

A. City of San Diego; within Del Mar Union School District. (Except North City West.)

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of

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subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing

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Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

B. City of San Diego; within Solana Beach Elementary School District. (Except North City West.)

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the

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Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as

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defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

4. The government board finds that the amount of the above fees and charges to be imposed upon commercial and industrial construction bears a reasonable relationship, and shall be limited to, the needs of the community for elementary or high school facilities, and is reasonably related and shall be limited to the need for schools caused by such development.

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5. The governing board finds further that the amount of fees and charges imposed upon residential, and commercial and industrial development projects is reasonably necessary to cover the cost of providing adequate school facilities within the boundaries of SCHOOL DISTRICT.

6. The governing board finds that the amounts of the above fees bears a reasonable relationship and are limited to the needs of the community for school facilities caused by such development, this board makes all the determinations required by Government Code Section 66001 as shown on the attached Exhibit A.

7. The Superintendent is directed to deliver a copy of this Resolution to the Building Officials of the County of San Diego, and the Cities of Carlsbad, Del Mar, Encinitas, San Diego, San Marcos, and Solana Beach, and to request that no building permits be issued after April 17, 2012, for development subject to the above fees absent certification from this district of compliance with said fee requirements.

PASSED AND ADOPTED at the Regular Meeting of the Governing Board of the San Dieguito Union High School District this 16th day of February, 2012, by the following vote:

ITEM 18

	AYE	NO
MEMBER		
MEMBER		
MEMBER		
MEMBER		
MEMBER		

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STATE OF CALIFORNIA)
) ss
STATE OF CALIFORNIA)

I, Ken Noah, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

Exhibit A

Developer Fee Justification Study

**Developer Fee Justification Study
February 2012**

**San
Dieguito**
Union High School District

Committed to
Equity and Excellence

**Prepared by:
San Dieguito Union High School District
Planning & Financial Management Department**

EXECUTIVE SUMMARY

- Education Code 17620 authorizes school districts to levy a fee, charge, dedication or other form of requirement against any development project for the construction or reconstruction of school facilities provided the district can show justification for levying of fees.
- In January 2012, the State Allocation Board increased the maximum statutory fees to \$3.20 per square foot for residential construction and \$0.51 per square foot for commercial/industrial construction (grades K-12). Of the maximum statutory fees, the San Dieguito Union High School District (“District”) will charge a prorated share as it relates to the grades the District serves. Should residential construction occur within the Rancho Santa Fe Elementary School District boundaries, \$1.22 per square foot of habitable living space will apply (grades 9-12) and all other areas \$1.68 per square foot of habitable living space (grades 7-12). Should commercial/industrial construction occur within the Rancho Santa Fe Elementary School District boundaries, \$0.19 per square foot of covered and enclosed space will apply (grades 9-12), and all other areas \$0.27 per square foot of covered and enclosed space (grades 7-12).
- This study finds that justification exists for levying residential construction fees in the San Dieguito Union High School District of at least \$5.71 per square foot.
- This study finds justification exists for levying fees in the San Dieguito Union High School District of between \$0.37 and \$29.82 per square foot for commercial/industrial construction.
- The current capacity of the District is 8,248 7-12 per the provisions of SB 50.
- The justification is based on this study’s finding that the District exceeds its 7-12th grade facility capacity and will continue to exceed the capacity into the 2016-17 school year.
- Each new residential unit to be constructed in the District will average 3,128 square feet and will generate an average of 0.263 7-12th grade students.
- Based on a weighted average facilities cost of \$67,923.33 per student, each new residential housing unit will represent a 7-12 grade school facilities mitigation need of approximately \$17,860.88.

I. INTRODUCTION

Education Code Section 17620 (AB 2926, Chapter 887/Statutes 1986), stipulates that “the Governing Board of any school district is authorized to levy a fee, charge, dedication, or other forms of requirement against any development project for the construction or reconstruction of school facilities.” To levy and collect developer fees, a school district must show the correlation (or “nexus”) between new residential, commercial and industrial development and the need for new school facilities.

The original fees were established in 1987 and had a maximum of \$1.50 per square foot of new residential construction and \$0.25 per square foot of new commercial/industrial construction. This maximum amount is reviewed and adjusted every two years by the State Allocation Board (SAB) and corresponds to the statewide Class B construction index. The SAB increased the maximum fee at its January 2012 meeting to \$3.20 per square foot for residential and \$0.51 per square foot for commercial/industrial development (**Appendix A**).

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Developer fees may be used to finance new schools and equipment and to reconstruct existing facilities in order to maintain adequate housing for all the district's students. Other legitimate uses of fees include, but are not limited to: interim housing; site acquisition; replacement of extremely aged, inadequate portable classrooms; and housing for class-size reduction. Up to three percent of the fees collected may be used to defray the administrative costs incurred by the District in collecting these fees. Uses of the fees, which are specifically prohibited by law, are regular or routine maintenance of facilities, asbestos abatement incidental to construction or reconstruction, and deferred maintenance programs.

Additionally, Government Code Section 66008 (SB 1983), Chapter 569/Statutes 1996, (effective January 1, 1997) mandated that school districts be specific as to the intended use of the fees to be collected in their fee justification documents and to include the general locations of new school facilities and estimated construction timelines in the report. These timelines, however, are influenced by many factors, including actual, (as opposed to projected) phasing of new development, eligibility and availability of state school construction funds and availability of local funding.

In August 1998, the Governor signed into law Senate Bill 50, also known as the Leroy Greene School Facilities Act of 1998. This bill made major changes in the State Facilities Program as well as developer fee mitigation for school districts in California. Education Code 17620 was amended to provide the provisions of Government Code 65995.

The State School Facilities Program, which replaced the State Lease-Purchase Program, requires a match, based on the cost of the project. Except in the cases where a district can establish economic "hardship" status, all new state construction projects require a district contribution of 50% of the project cost. Modernization projects require a local share of 40% pursuant to AB 16 Chaptered 4/29/02.

The passage of SB 50 also repealed all locally imposed fees authorized by local ordinances and instituted the collection of three levels of developer fees. Level I fees are the current statutory fees (also referred to as the "Stirling Fee"), allowed under Education Code 17620. Level II developer fees are outlined in Government Code Section 65995.5. This code section allows a school district to impose a higher fee on residential construction if certain conditions are met. This level of developer fees is subject to a Facility Needs Analysis based on Government Code Section 65995.6. Level III developer fees are outlined in Government Code Section 65995.7. If state funding becomes available, this code section authorizes a school district, that has been approved to collect Level II fees, to collect a higher fee based on residential construction. However, if a district eventually receives state funding, this excess fee must be reimbursed to the developers or be subtracted from the amount of state funding.

Purpose of Study

The purpose of this Developer Fee Justification Report (or "nexus study") is to comply with the provisions of Education Code Section 17620 in relation to the levy and collection of developer fees. This study will substantiate that there is a "reasonable relationship" (a nexus) between residential, commercial and industrial development projects and the cost to provide adequate school facilities for the students generated from those developments. It will identify the expected revenue derived from fees from those developments; identify other potential sources of revenue for facilities (and their viability); and the additional students projected to enroll in district schools as a result of these development projects. It will also:

- Identify the purpose of the fee;
- Identify how the fee is to be used;
- Determine how a reasonable relationship exists between the fee's use and the type of development project on which the fee is imposed; and

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- Determine a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

II. REVENUE SOURCES FOR FUNDING SCHOOL FACILITIES

There are two general sources that exist for funding facility construction and reconstruction: state sources and local sources. The district has considered the following available sources:

State Sources

State School Facility Program

The Leroy Greene Lease-Purchase Act of 1976 was reformed by Senate Bill 50 in August of 1998. The new program, entitled the School Facilities Program (SFP), provides funding under a “grant” program. Funding required from the District is based on a 50-50 state/district share for new construction projects and on an 80-20 state/district share for modernization/reconstruction projects. AB 16 signed by the Governor (2002) as an urgency measure changed the modernization program to a 60-40 state/district share.

Due to changes in the way eligibility for new construction and modernization funding is computed under the new School Facilities Program, the District has been able to establish eligibility for both state new construction and modernization funding. The following is the District’s current SFP funding levels for new construction and modernization based on a 2010/2011 New Construction Eligibility Analysis and a Modernization Eligibility Analysis respectively, prepared by School Facility Consultants.

However, without the passage of a new state-wide construction bond, the Office of Public School Construction forecasts that the State will not have bond authority available to meet the State’s share by the end of the calendar year 2012.

**Table 1
State New Construction Eligibility (50-50)**

New Construction - Growth				
Grade Level	Total Grants	50% State Share	50% District Match	100% Funding
7-8	1377	\$13,270,149	\$13,270,149	\$26,540,298
9-12	194	\$2,378,440	\$2,378,440	\$4,756,880

**Table 2
State Modernization Eligibility (60-40)**

Modernization				
Site	Eligible Grants	60% State Share	40% District Match	100% Funding
Diegueno	833	\$3,057,943	\$2,038,629	\$5,096,572
Earl Warren MS	486	\$1,784,106	\$1,189,404	\$2,973,510
Oak Crest MS	144	\$661,335	\$440,890	\$1,102,225
SDA	487	\$2,461,098	\$1,640,732	\$4,101,830
Sunset HS	145	\$696,580	\$464,387	\$1,160,967
Torrey Pines HS	1353	\$6,709,282	\$4,472,855	\$11,182,137

Local Sources

School District General Funds

The District’s general funds are needed by the District to provide for the operation of its instructional program. There are no unencumbered funds that could be used to construct new facilities or reconstruct existing facilities.

Developer Fee Revenue

Under the SB 50 law, districts may levy the current statutory developer fee as long as a district can justify collecting that fee. If a district desires to collect more than the statutory fee (Level II or Level III), the district must meet certain requirements outlined in the law, as well as conduct a needs assessment to enable a higher fee to be calculated. The District currently collects residential, and commercial and industrial fees at the statutory rate (Level I).

Mello-Roos Community Facilities Act

The Mello-Roos Community Facilities Act of 1982 allows school districts to establish a community facilities district in order to impose a special tax to raise funds to finance school facilities.

As of December 31, 2011, an unencumbered balance of \$346,314.03 was available for school facilities from the Revenue Refunding Bonds, Series 2006 issue.

Lottery Funds

Government Code Section 880.5 states: “It is the intent of this chapter that all funds allocated from the California State Lottery Education Fund shall be used exclusively for education of pupils and students and no funds shall be spent for acquisition of real property, construction of facilities, financing research, or any other non-instructional purpose.”

III. DEVELOPER FEE JUSTIFICATION

District Capacity

Determining capacity in accordance with the provisions of SB 50 allows districts to discount some teaching stations if they are portable classrooms. The capacity of a district is equal to the baseline capacity totals used to determine eligibility for state construction funding. *The State Allocation Board approved SAB 50-02 is attached as Appendix B.*

**Table 3
Existing Capacity**

<u>Grade Level</u>	<u>Baseline Capacity</u>
7-8	3,078
9-12	4,806
<u>SDC</u>	<u>364</u>
Total	8,248

**Table 4
Classroom Loading Summary
District-wide**

District Loading Capacity
8,248

Student Generation

The District’s student yield was updated to reflect those used by DecisionInsite in their Fall, 2009 report, to identify the number of students anticipated to be generated by new residential development within the District. The yield factors are shown in Table 5a. The district-wide average student yield across all unit types, based upon a prorated share of 2006/2007 SanDAG occupied housing units, is shown in Table 5b.

**Table 5a
Student Yield Factors
Single Family Dwelling Units (SFD) and
Multi-Family Dwelling Units (MFD)**

Basis (Area and Unit Type)	7-8 SFD	7-8 MFD	9-12 SFD	9-12 MFD
Cardiff	0.097	0.070	0.117	0.116
Del Mar	0.100	0.030	0.210	0.080
Encinitas	0.097	0.030	0.203	0.080
Rancho Santa Fe	0.100	0.210	0.117	0.116
Solana Beach	0.093	0.030	0.195	0.080

**Table 5b
District-Wide Student Yield Factor**

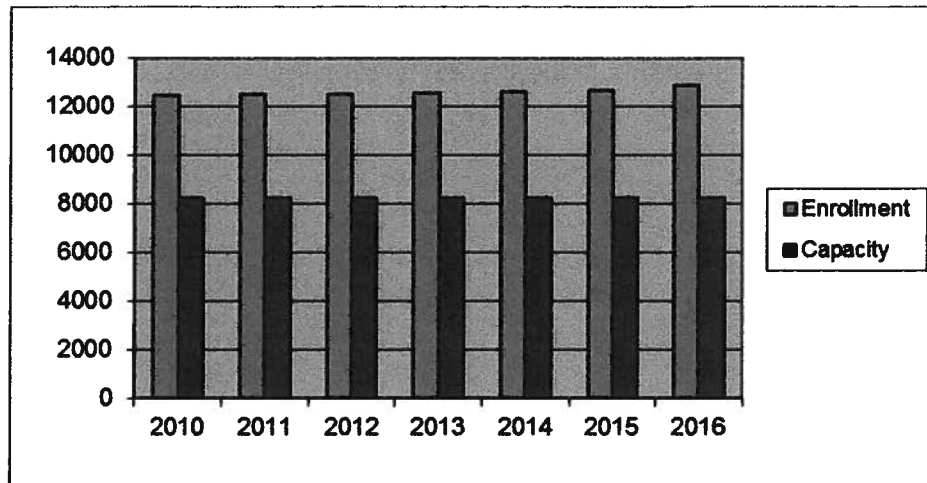
District Wide Grades 7-12	0.263
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Enrollment Projections and Development

The enrollment projections used in this study utilize a seven year projection methodology. The methodology includes the calculation of incoming kindergarten classes, additional students from new housing, (referred to as student yield), the effects of student mobility, and a detailed review of planned residential development within the District.

The district-wide enrollment projections, (Davis Demographics, 2011), compared to the capacity of the District’s facilities is illustrated in Table 6.

**Table 6
District-Wide
Projection-Capacity Comparison**



Residential Fee Projections

To show a reasonable relationship exists between the construction of new housing units and the need for additional school facilities, it will be shown that each square foot of new assessable residential space will create a school facility cost impact on the District.

To determine the cost impact of residential construction on the District, the cost to house a student in new school facilities must be identified. Table 7 is based on actual costs incurred to building middle school and high school facilities in the District. The facilities cost calculations are included as **Appendix C**.

**Table 7
Facility Cost per Student**

7-8	\$59,619.76
9-12	\$73,416.26
Weighted Ave.	\$67,923.34

Based on developer fees collected in the District, the average size of a new residence is approximately 3,128 square feet. Since each home generates an average of 0.263 7-12th grade students per unit for the District to house, each home will generate 0.000084 students per square foot (0.263 students per unit divided by the average home size of 3,128 square feet). The cost to house students is \$5.71 per square foot of new residential construction (\$67,923.34 per student multiplied by the square foot generation factor of 0.000084). This cost impact is based on each new student requiring new facilities.

The San Dieguito Union High School District is justified in the levying of residential developer fees up to \$5.71 per square foot of residential development. The District is currently collecting residential developer fees at the Level I rate.

Identification of Proposed School Facilities

Government Code Section 66008 mandated that school districts be specific on the intended use of the fees to be collected and include the general locations of new school facilities and estimated construction timelines in the report. The purpose of the fees being levied shall be used for the construction and/or reconstruction of school facilities. The District will construct and/or reconstruct school facilities, in part, with developer fees. The timelines of the proposed school facilities are influenced by many factors including actual phasing of new development, eligibility and availability of state school construction funds, and availability of local funds. **Appendix D** illustrates the projects and timing of funding as identified in the District's Annual and Five Year Reports for Fiscal Year 2010-2011.

IV. COMMERCIAL/INDUSTRIAL FEE JUSTIFICATION

Overview

In order to levy fees on commercial and industrial development, existing law stipulates that the district "... must determine the impact of the increased number of employees anticipated to result from commercial and industrial development upon the cost of providing school facilities within the district. To make this determination, the study shall utilize employee generation estimates that are based on commercial and industrial factors within the district, as calculated on either an individual or categorical basis." The passage of Assembly Bill AB 530 (Chapter 633/Statutes of 1990) modified the requirements of AB 181 by allowing the use of employee generation factors. Assembly Bill 530 allows the use of the employee generation factors identified in the San Diego Association of Governments (SanDAG) report titled, San Diego Traffic Generators. This study, which was completed in January of 1990, identifies the number of employees generated for every 1,000 square feet of floor area for several demographic categories.

Commercial/Industrial Development and Fee Projections

Commercial/industrial development will attract additional workers to the District, and, because some of those workers will have school-age children, additional students will be generated in the District. As shown in Section III Table 6, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a fiscal impact to the District, generating a need for new school facilities.

This report multiplies the following five factors together to calculate the school facility cost incurred by the District per square foot of new commercial/industrial development:

- (1) Employees per square foot of new commercial/industrial development,
- (2) Percent of employees in the District that also live in the District,
- (3) Houses per employee,
- (4) Students per house, and
- (5) School facility cost per student.

The report calculates each of these factors in the next sections.

A. Employees per Square Foot of Development

As permitted by State law, the report uses results from a survey published by SanDAG to establish the number of employees per square foot of new commercial/industrial development projects.

**Table 8
Employees per Square Foot of Commercial/Industrial
Development, by Category**

Commercial/Industrial Category	Average Square Foot per Employee	Employees per Average Square Foot
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self Storage	15,541	0.00006
Scientific Research & Development	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	209	0.00479
Large High Rise Com. Office	232	0.00431
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: 1990 SanDAG Traffic Generators report.

B. Percentage of Employees Residing Within the District

According to the 2000 U.S. Census data prepared by SANDAG (June 2003) there are 71,111 workers over the age of 16 in the San Dieguito Union High School District boundaries. Of these workers, 32,606 or 45.85% of the workers had a commute time of 20 minutes or less. It is assumed that a commute time of less than 20 minutes indicates the person is employed and lives within the District.

C. Number of Households per Employee

The 2000 U.S. Census data prepared by SANDAG (June 2003) shows there were 54,023 households and 71,111 workers over the age of 16 in the District's boundaries. Based on these two numbers, this indicates that there are approximately 1.32 workers per household. Likewise, this data indicates that there are 0.76 households for every one worker. The study therefore assumes that each new resident worker in the District will demand 0.76 housing units.

D. Number of Students per Dwelling Unit

As outlined in Table 5b, the study assumes that an average of 0.263 grades 7-12 students will reside in each housing unit.

E. School Facility Cost per Student

As outlined in Table 7, the study estimates that the school facility cost per grades 7-12 student is \$67,923.34.

F. School Facility Cost per Square Foot of Commercial/Industrial Development

Table 9 calculates the school facility cost generated by a square foot of new commercial/industrial development for each of the categories of commercial/industrial projects listed in Table 8.

School facility costs for development projects not included on this list may be estimated by using the closest employee-per-square foot ratio available for the proposed development or by following the District’s administrative procedures for appeals of school facility fee imposition.

**Table 9
Facility Cost per Square Foot of Commercial/Industrial Development, by Category**

Commercial/Industrial Category	Employees per Square Foot	% Employees Residing in District	Dwelling Units per Employee	7-12 Students per Dwelling Unit	Cost per 7-12 Student	Cost per Square Foot
Banks	0.00283	0.4585	0.76	0.263	\$67,923.34	\$17.62
Community Shopping Centers	0.00153	0.4585	0.76	0.263	\$67,923.34	\$9.52
Neighborhood Shopping Centers	0.00271	0.4585	0.76	0.263	\$67,923.34	\$16.87
Industrial Business Parks	0.00352	0.4585	0.76	0.263	\$67,923.34	\$21.91
Industrial Parks	0.00135	0.4585	0.76	0.263	\$67,923.34	\$8.40
Rental Self Storage	0.00006	0.4585	0.76	0.263	\$67,923.34	\$0.37
Scientific Research & Development	0.00304	0.4585	0.76	0.263	\$67,923.34	\$18.92
Lodging	0.00113	0.4585	0.76	0.263	\$67,923.34	\$7.03
Standard Commercial Office	0.00479	0.4585	0.76	0.263	\$67,923.34	\$29.82
Large High Rise Com. Office	0.00431	0.4585	0.76	0.263	\$67,923.34	\$26.83
Corporate Offices	0.00269	0.4585	0.76	0.263	\$67,923.34	\$16.74
Medical Offices	0.00427	0.4585	0.76	0.263	\$67,923.34	\$26.58

The District is justified in collecting their prorated share of the Government Code maximum of \$0.51 per square foot for all categories of commercial/industrial development, because these categories, on a per square foot basis, generate a school facility cost greater than the District’s prorated share of the Government Code maximum.

The District’s prorated share of commercial/industrial construction is \$0.19 per square foot of covered and enclosed space if it resides in Rancho Santa Fe Elementary School District (grades 9-12), all other areas in the District will be \$0.27 per square foot of covered and enclosed space (grades 7-12).

G. Calculating School Facility Cost of Commercial/Industrial Development with Residential Fee Offset

A “residential fee offset” is calculated by (1) determining the number of homes that are associated with the employees generated by new commercial/industrial development and (2) calculating the residential fee revenues that the District will collect from those homes (*Note: Based on 2000 U.S. Census data and SanDAG 2010 estimates, the residential fee offset calculation assumes that 68 percent of the homes associated with new employees are new homes*).

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For purposes of calculating the residential fee offset, this study estimates that the District will collect \$1.68 per square foot of future residential development.

Subtracting the residential fee offset from the total school facility cost generated by commercial/industrial development produces a discounted school facility cost that takes into account revenues from “linked” residential units.

Table 10 calculates the facility cost of new commercial/industrial development while taking into account the revenues from linked residential units.

Table 10
School Facility Cost of New Commercial/Industrial Development
Discounted by Residential Fee Offset

Commercial/Industrial Category	Dwelling Unit per Square Foot Com/Ind	% Employees Residing in New Homes	Average Square Foot per Unit	District's Revenue per Square Foot Res. Dev.	Residential Offset per Comm/Ind Square Foot	School Facility Cost per Square Foot Comm/Ind Development	Cost per Square Foot Less Offset
Banks	0.00099	0.68	3128	1.68	\$3.54	\$17.62	\$14.08
Community Shopping Centers	0.00153	0.68	3128	1.68	\$5.47	\$9.52	\$4.05
Neighborhood Shopping Centers	0.00094	0.68	3128	1.68	\$3.36	\$16.87	\$13.51
Industrial Business Parks	0.00123	0.68	3128	1.68	\$4.40	\$21.91	\$17.51
Industrial Parks	0.00047	0.68	3128	1.68	\$1.68	\$8.40	\$6.72
Rental Self Storage	0.00002	0.68	3128	1.68	\$0.07	\$0.37	\$0.30
Scientific Research & Development	0.00106	0.68	3128	1.68	\$3.79	\$18.92	\$15.13
Lodging	0.00039	0.68	3128	1.68	\$1.39	\$7.03	\$5.64
Standard Commercial Office	0.00167	0.68	3128	1.68	\$5.97	\$29.82	\$23.85
Large High Rise Com. Office	0.00150	0.68	3128	1.68	\$5.36	\$26.83	\$21.47
Corporate Offices	0.00094	0.68	3128	1.68	\$3.36	\$16.74	\$13.38
Medical Offices	0.00149	0.68	3128	1.68	\$5.32	\$26.58	\$21.26

As the table shows, the school facility cost of all categories is greater than the District’s maximum prorated share of \$0.27 per square foot even when that cost is discounted by revenues from linked residential units.

For illustrative purposes, the report will compare the school facility cost generated by 140,000 square feet of new community shopping center development to the fee revenue it will provide to the District. This analysis is valid, however, for all types of commercial/industrial development except rental self-storage.

If the District were to charge \$0.27 per square foot of commercial/industrial development, it would collect \$37,800 from the 140,000 square feet of community shopping center development. Assuming that 68 percent of the employees of the community shopping center development live in new homes, the District will also collect approximately \$266,721 in revenue from residential developer fees (140,000 square feet x .00153 employees per square foot x 68% employees that live in new homes x 45.85% employees that live in District x 0.76 housing units per employee x 3,128 square feet per housing unit x \$1.68 revenue from residential developer fees). The 140,000 square feet of community shopping center development will create a school facilities cost of \$1,332,800 (140,000 square feet x \$9.52 [see Table 10] school facility cost per square foot of community shopping center).

Table 11 compares the school facility costs generated by 140,000 square feet of community shopping center development to the fee revenues it provides to the District.

**Table 11
Comparison of Facility Cost and Fee Revenue Generated by
New Community Shopping Center Development**

	Fee Revenues	Facility Costs	Total Revenues (Costs)
140,000 square feet of community shopping center development	\$37,800	\$1,332,800	(\$1,295,000)
New housing units associated with the development	\$266,721	N/A	\$266,721
Total	\$304,521	\$1,332,800	(\$1,028,279)

As the table shows, fee revenue from a community shopping center development will cover only 22.8 percent of the school facility cost it generates, even when that cost is discounted by the revenues from linked new housing units.

All categories of commercial/industrial development will generate more facility cost than fee revenue, because they all generate a facility cost greater than \$0.27 per square foot even when fees from linked residential units are considered.

V. ESTABLISHING THE COST, BENEFIT AND BURDEN NEXUS

Establishment of a Cost Nexus

The San Dieguito Union High School District chooses to construct and/or reconstruct facilities for the additional students created by development in the District, and the cost for providing new and/or reconstructed facilities exceeds the amount of developer fees to be collected. It is clear that when educational facilities are provided for students generated by new residential, commercial, and industrial development, the cost of new facilities exceeds developer fee generation, thereby establishing a cost nexus.

Establishment of a Benefit Nexus

Students generated by new residential, commercial, and industrial development will be attending district schools. Housing district students in new and/or reconstructed facilities will directly benefit those students from the new development projects upon which the fee is imposed; therefore, a benefit nexus is established.

Establishment of a Burden Nexus

The generation of new students by development will create a need for additional and/or reconstructed school facilities. The District must carry the burden of constructing new facilities required by the students generated by future development, and the need for facilities will be, in part, satisfied by the levying of developer fees; therefore, a burden nexus is established.

Statement to Identify the Purpose of the Fee

It is a requirement of AB 1600 that the District identify the purpose of the fee. The purpose of the fees being levied shall be used for the construction and/or reconstruction of school facilities. The District will provide for the construction and/or reconstruction of school facilities, in part, with developer fees as further described under VI. Findings, Section B.

Establishment of a Special Account

Pursuant to Government Code Section 66006, the District has established a special account into which fees for capital facilities are deposited. The fees collected in this account will be expended only for the purpose for which they were collected. Any interest income earned on the fees that are deposited in such an account must remain with the principal. The school district must make specific information available to the public within 180 days of the end of each fiscal year pertaining to the developer fee fund. The information required to be made available to the public by Section 66006(b)(1) was amended by SB 1693 and includes specific information on fees expended and refunds made during the year.

VI. FINDINGS

This Section shows that the District meets the requirements of Government Code Section 66001 regarding the collection of developer fees and summarizes other potential funding sources for the District's capital projects.

A. Government Code Section 66001(a)(1) – Purpose of the Fee

The purpose of collecting fees on residential and commercial/industrial development is to acquire funds to construct or reconstruct school facilities for the students generated by new residential and commercial/industrial developments.

B. Government Code Section 66001(a)(2) – Use of the Fee

The District's use of the fee will involve constructing and/or reconstructing school campuses and/or additional permanent facilities on existing school campuses. In addition, the District may need to purchase or lease portable classrooms to use for interim housing while permanent facilities are being constructed.

Revenue from fees collected on residential and commercial/industrial development may be used to pay for any of the following:

- (1) land (purchased or leased) for school facilities,
- (2) design of school facilities,
- (3) permit and plan check fees,
- (4) construction or reconstruction of school facilities,
- (5) testing and inspection of school sites and school buildings,
- (6) furniture for use in new school facilities,
- (7) interim school facilities (purchased or leased) to house students generated by new development while permanent facilities are being constructed,
- (8) legal and administrative costs associated with providing facilities to students generated by new development,

ITEM 18

(9) administration of the collection of developer fees (including the costs of justifying the fees) and
(10) miscellaneous purposes resulting from student enrollment growth caused by new residential development.

C. Government Code Section 66001(a)(3) – Relationship Between the Fee’s Use and the Type of Project Upon Which the Fee is Imposed

Future residential development will cause new families to move into the District and, consequently, will generate additional students in the District. As shown in Section III of this study, adequate school facilities do not exist for these students. Future residential development, therefore, creates a need for additional school facilities. The fee’s use (acquiring school facilities) is therefore reasonably related to the type of project (future residential development) upon which it is imposed.

New commercial/industrial development will cause new workers to move into the District. Because some of these workers will have school-age children, commercial/industrial will also generate new students in the District. As shown in Section III of this study, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a need for additional school facilities. The fee’s use (acquiring school facilities) is therefore reasonably related to the type of project (new commercial/industrial development) upon which it is imposed.

D. Government Code Section 66001(a)(4) – Relationship Between the Need for the Public Facility and the Type of Project Upon Which the Fee is Imposed

The District’s projected enrollment is larger than its pupil capacity. The District, therefore, does not have sufficient existing capacity to house students generated by future development. Future residential and commercial/industrial development in the District will generate additional students and, consequently, a need for additional school facilities. A relationship exists, therefore, between the District’s need to build additional school facilities and the construction of new residential and commercial/industrial development projects.

E. Government Code Section 66001(b) – Relationship Between the Fee and the Cost of the Public Facility Attributable to the Development on Which the Fee is Imposed

This study demonstrates that the school facility cost attributable to future residential development is \$5.71. Level I fees of up to \$5.71 per square foot on residential development are therefore fully justified.

This study also demonstrates that the school facility costs attributable to all categories of commercial/industrial development range from \$0.30 per square foot to \$23.85 per square foot, even when fees from linked residential units are accounted for. Level I fees of up to the prorated grades 7-12 share of \$0.27 on these types of development are therefore fully justified.

All school facility costs and fees in this study are calculated on a per-student basis to ensure that future developments only pay for impacts they cause.

SOURCES

Davis Demographics & Planning, Inc. District Wide Student Yield Factors – Fall 2004/2005, March 2005.

Davis Demographics & Planning, Inc. Fall 2011/12-Fall 2018/19 Student Population Projections by Residence, November 2011.

Decision Insite. 2008-2014 Enrollment and Capacity

Decision Insite. New Development Reports

Folsom Cordova Unified School District. Bi-Annual Developer Fee Justification Study, February 2006.

Office of Public School Construction. Construction Cost Index, Class B.

Pleasant Valley School District. School Facility Fee Justification Report for Residential, Commercial & Industrial Development Projects, March 2005.

San Diego Association of Governments. Census 2000 Profile San Dieguito Union High School District, June 2003.

San Diego Association of Governments. Population and Housing Estimates (2010) San Dieguito Union High School District, March 2011.

San Diego Association of Governments. Traffic Generators, January 1990.

San Dieguito Union High School District. 2010-2011 New Construction Eligibility Update, September, 2011.

San Dieguito Union High School District. Modernization Eligibility, September 2011.

Appendix A
State Allocation Board
Agenda of January 25, 2012 Meeting

REPORT OF THE EXECUTIVE OFFICER
State Allocation Board Meeting, January 25, 2012

INDEX ADJUSTMENT ON THE ASSESSMENT FOR DEVELOPMENT

PURPOSE OF REPORT

To report the index adjustment on the assessment for development which may be levied pursuant to Education Code Section 17620.

DESCRIPTION

The law requires the maximum assessment for development be adjusted every two years by the change in the Class B construction cost index, as determined by the State Allocation Board (Board) at its January meeting. This item requests that the Board make the adjustment it considers appropriate.

AUTHORITY

Education Code Section 17620(a)(1) states the following: "The governing board of any school district is authorized to levy a fee, charge, dedication, or other requirement against any construction within the boundaries of the district, for the purpose of funding the construction or reconstruction of school facilities, subject to any limitations set forth in Chapter 4.9 (commencing with Section 65995) of Division 1 of Title 7 of the Government Code."

Government Code Section 65995(b)(3) states the following: "The amount of the limits set forth in paragraphs (1) and (2) shall be increased in 2000, and every two years thereafter, according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting, which increase shall be effective as of the date of that meeting."

BACKGROUND

There are three levels that may be levied for developer's fees. The fees are levied on a per-square foot basis. The lowest fee, Level I, is assessed if the district conducts a Justification Study that establishes the connection between the development coming into the district and the assessment of fees to pay for the cost of the facilities needed to house future students. The Level II fee is assessed if a district makes a timely application to the Board for new construction funding, conducts a School Facility Needs Analysis pursuant to Government Code Section 65995.6, and satisfies at least two of the requirements listed in Government Code Section 65995.5(b)(3). The Level III fee is assessed when State bond funds are exhausted; the district may impose a developer's fee up to 100 percent of the School Facility Program new construction project cost.

In 2010, the Board did not adjust the fee since it decreased, which kept it at the 2008 rate of \$2.97 per square foot for Residential and \$.47 per square foot for Commercial/Industrial.

(Continued on Page Two)

STAFF ANALYSIS/STATEMENTS

The assessment for development fees for 2006, 2008, 2010, and 2012 are shown below for information. According to the Marshall & Swift (M&S) Eight California Cities Index and Ten Western States Index and the Lee Saylor Index, the cost index for Class B construction adjusted by 8.21, 6.70 and 5.49 percent respectively during the period of January 2010 through January 2012, requiring the assessment for development fees to be adjusted as follows:

Eight California Cities Index Maximum Level I Assessment Per Square Foot

	<u>2006</u>	<u>2008</u>	<u>2010</u>	<u>2012</u>
Residential	\$2.63	\$2.97	\$2.96	3.20
Commercial/Industrial	.42	.47	.47	.51

Ten Western States Index Maximum Level I Assessment Per Square Foot

	<u>2006</u>	<u>2008</u>	<u>2010</u>	<u>2012</u>
Residential	\$2.63	\$2.97	\$3.00	3.20
Commercial/Industrial	.42	.47	.47	.50

Lee Saylor Index Maximum Level I Assessment Per Square Foot

	<u>2006</u>	<u>2008</u>	<u>2010</u>	<u>2012</u>
Residential	\$2.62	\$2.86	\$2.98	3.14
Commercial/Industrial	.42	.46	.48	.51

The M&S Eight California Cities Index fits most appropriately for the construction projects in California. Additionally, it will provide more assessment collection to school districts than the alternate indices.

RECOMMENDATION

Adjust the 2012 maximum Level I assessment for development using the M&S Eight California Cities Index to be effective immediately.

Appendix B
State Allocation Board
Approved 50-02
Determination of Existing School Building Capacity

ITEM 18

STATE OF CALIFORNIA
EXISTING SCHOOL BUILDING CAPACITY

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION

SAB 50-02 (Rev. 09/02) Excel (Rev. 11/21/2002)

Page 4 of 4

SCHOOL DISTRICT
SAN DIEGUITO UNION HIGH
COUNTY
SAN DIEGO

FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory)
68346
HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

PART I - Classroom Inventory NEW ADJUSTED

	K-6	7-9	10-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms		12	6			18
Line 2. Portable Classrooms leased less than 5 years						
Line 3. Interim Housing Portables leased less than 5 years						
Line 4. Interim Housing Portables leased at least 5 years						
Line 5. Portable Classrooms leased at least 5 years		10	1			11
Line 6. Portable Classrooms owned by district		52	73			125
Line 7. Permanent Classrooms		83	144	19	13	259
Line 8. Total (Lines 1 through 7)		157	224	19	13	413

PART II - Available Classrooms

Option A

	K-6	7-9	10-12	Non-Severe	Severe	Total
a. Part I, line 4						
b. Part I, line 5		10	1			11
c. Part I, line 6		52	73			125
d. Part I, line 7		83	144	19	13	259
e. Total (a, b, c, & d)		145	218	19	13	395

Option B

	K-6	7-9	10-12	Non-Severe	Severe	Total
a. Part I, line 8		157	224	19	13	413
b. Part I, lines 1,2,5 and 6 (total only)						154
c. 25 percent of Part I, line 7 (total only)						65
d. Subtract c from b (enter 0 if negative)		43	46			89
e. Total (a minus d)		114	178	19	13	324

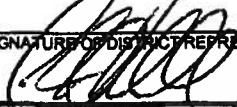
PART III - Determination of Existing School Building Capacity

	K-6	7-9	10-12	Non-Severe	Severe
Line 1. Classroom capacity		3,078	4,806	247	117
Line 2. SER adjustment					
Line 3. Operational Grants					
Line 4. Greater of line 2 or 3					
Line 5. Total of lines 1 and 4		3,078	4,806	247	117

I certify, as the District Representative, that the information reported on this form is true and correct and that:
I am designated as an authorized district representative by the governing board of the district; and,
This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC).
In the event a conflict should exist, then the language in the OPSC form will prevail.

SIGNATURE OF DISTRICT REPRESENTATIVE

DATE



2-3-05

Appendix C

Facilities Cost Calculations

Calculation of Per-Pupil Site Development Costs

Facility Construction Costs for a Middle School

Facility construction costs for Carmel Valley Middle School are based on actual acquisition and constructions, increased by applicable adjustments to the construction cost by the Marshall & Swift Construction Cost Index 8 California Cities Class B (CCI). No adjustment to land value has been made in this calculation.

These costs are as follows:

Carmel Valley Middle School Construction per Notice to Proceed March 1998	Facility Construction Cost
Acquisition Cost	\$12,930,333.21
Construction Cost	\$23,798,673.65
Class B CCI Adjustment Factor (January 1998 to January 2012)	\$34,695,464.67
Total	\$71,424,471.53
Capacity of Projects	1198
Middle School Per-Pupil Facility Construction Cost	\$59,619.76

Facility Construction Costs for a High School

Facility construction costs for Canyon Crest Academy are based on actual acquisition and constructions, increased by applicable adjustments to the construction cost by the Marshall & Swift Construction Cost Index 8 California Cities Class B (CCI). No adjustment to land value has been made in this calculation.

These costs areas follows:

Canyon Crest Academy Construction per Notice to Proceed September 2003	Facility Construction Cost
Acquisition Cost	\$25,161,014.10
Construction Cost	\$74,893,790.20
Class B CCI Adjustment Factor (January 2004 to January 2012)	\$32,902,036.58
Total	\$132,956,840.88
Capacity of Projects	1811
High School Per-Pupil Facility Construction Cost	\$73,416.26

Weighted Cost Per Student

Weighted Average	\$67,923.33
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**Appendix D
Projects and Timing
Excerpts from District's
Annual and Five Year Reports
for Fiscal Year 2010-11**

Schedule C - IDENTIFICATION OF ALL SOURCES AND AMOUNTS OF FUNDING ANTICIPATED TO COMPLETE FINANCING OF THE SCHOOL FACILITIES THE DISTRICT HAS IDENTIFIED IN THE DISTRICT'S REPORTS

5-Year Report (2010-2011)
Schedule C 10-11

Project	Est. Cost	State School			Reportable	
		Bldg. Program	Mello Roos	NCW	Fees	Other
Canyon Crest Academy						
2011 Facilities Action Plan*	\$35,196,660	unknown	unknown	unknown	unknown	unknown
Carmel Valley Middle School						
2011 Facilities Action Plan*	\$8,974,985	unknown	unknown	unknown	unknown	unknown
Diegueno Middle School						
2011 Facilities Action Plan*	\$30,065,174	\$3,057,943	unknown	unknown	unknown	unknown
Earl Warren Middle School						
Modernization*	\$3,101,014	\$1,860,608	unknown	unknown	unknown	unknown
2011 Facilities Action Plan*	\$32,016,557	\$119,132	unknown	unknown	unknown	unknown
La Costa Canyon High School						
2011 Facilities Action Plan*	\$41,352,250	unknown	unknown	unknown	unknown	unknown
La Costa Valley Middle School *						
	\$37,368,370	\$3,633,149 est.	unknown	unknown	unknown	unknown
Maintenance Mod. & Expansion *						
	unknown	unknown	unknown	unknown	unknown	unknown
Oak Crest Middle School						
2011 Facilities Action Plan*	\$20,896,197	\$789,709	unknown	unknown	unknown	unknown
Pacific Highlands Ranch M.S.*						
	\$68,744,159	\$15,137,000 est.	unknown	unknown	unknown	unknown
S.D. Academy High School						
2011 Facilities Action Plan*	\$76,242,438	\$2,461,098	unknown	unknown	unknown	unknown
Performing Arts Complex	\$8,890,968	\$4,835,637	\$1,692,483	N/A	\$32,192	\$2,330,656
Sunset High School						
Modernization *	\$1,091,367	\$654,820	\$69,617	N/A	\$367,032	N/A
2011 Facilities Action Plan*	\$9,393,216	\$41,760	unknown	unknown	unknown	unknown
Torrey Pines High School						
2011 Facilities Action Plan*	\$76,683,247	6,709,282	unknown	unknown	unknown	unknown
Visual Performing Arts*	\$10,719,800	unknown	unknown	unknown	unknown	unknown
Energy Efficiency Improvements -- Phase 2 -- 4*	\$750,000	N/A	N/A	N/A	\$750,000	N/A
Transportation Facility Improvements*						
	11,600,000	unknown	unknown	unknown	unknown	unknown
Districtwide						
2011 Facilities Action Plan -- Tech.*	\$18,000,000	unknown	unknown	unknown	unknown	unknown
TOTAL	\$491,086,402	\$39,300,138	\$1,762,100	\$0.00	\$1,149,224	\$2,330,656

(*) Projects in preliminary planning with no cost estimate and/or known completion date for financing. Facility Action Plans reflect multiple projects that reflect flexible, adaptable, sustainable, technology rich, and community centric projects, including new construction, classroom modernization, infrastructure improvements. Facility Action Plans are available for review in the Planning Department.

Schedule D - IDENTIFICATION OF THE APPROXIMATE DATES ON WHICH THE FUNDING REFERRED TO IN SECTION C IS EXPECTED TO BE DEPOSITED INTO THE APPROPRIATE ACCOUNT OR FUND

5-Year Report (2010-2011)
Schedule D 10-11

Project	State School			Reportable	
	Bldg. Program	Mello Roos	NCW	Fees	Other
Canyon Crest Academy					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Carmel Valley Middle School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Diegueno Middle School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Earl Warren Middle School					
Modernization*	unknown	unknown	unknown	unknown	unknown
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
La Costa Canyon High School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
La Costa Valley Middle School *	unknown	unknown	unknown	unknown	unknown
Maintenance Mod. & Expansion *	unknown	unknown	unknown	unknown	unknown
Oak Crest Middle School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Pacific Highlands Ranch M.S.*	unknown	unknown	unknown	unknown	unknown
S.D. Academy High School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Performing Arts Complex	2009/10	2009/10	N/A	2009/10	2009/10
Sunset High School					
Modernization *	unknown	unknown	unknown	unknown	unknown
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Torrey Pines High School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Visual Performing Arts*	unknown	unknown	unknown	unknown	unknown
Energy Efficiency Improvements – Phase 2 – 4*	unknown	unknown	unknown	unknown	unknown
Transportation Facility Improvements*	unknown	unknown	unknown	unknown	unknown
Districtwide					
2011 Facilities Action Plan – Tech.*	unknown	unknown	unknown	unknown	unknown

(*) Projects in preliminary planning with no cost estimate and/or known completion date for financing.

ITEM 18

Resolution of the Board of Trustees)
of the San Dieguito Union High)
School District Levying Fees With)
Urgency on Development Projects)
Pursuant to Government Code)
Section 65995 and Education Code)
Section 17620)

On motion of Member _____, second by Member
_____, the following resolution is adopted:

WHEREAS, the territory with the San Dieguito Union High
School District has experienced significant amounts of growth and
new residential, commercial and industrial development in recent
times, causing increased and changing student enrollments in the
district's schools and placing demands upon the district's
capital facilities; and

WHEREAS, Government Code Section 65995 and Education Code
Section 17620 authorizes school districts, to levy a fee, charge,
dedication, or other form of requirement against a development
project, for the construction or reconstruction of school
facilities and for certain administrative costs; and

WHEREAS, the legislation provided for an annual inflationary
adjustment, California Government Code Section 65995 (b) (3); and

WHEREAS, this Board of Trustees has received and considered
at a duly noticed public meeting a report from its Superintendent
analyzing the capital facilities needs of the district and the

ITEM 18

revenue sources available, and has concluded that it is necessary to implement the authority of section 65995 section (b) (3) of the Government Code and Education Code 17620 to levy fees in the amounts stated below.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the San Dieguito Union High School District as follows:

1. This Board finds, pursuant to Education Code Section 17620 that adoption of this resolution is not subject to the California Environmental Quality Act.

2. This Board adopts and levies the following fees upon any development project within the boundaries of the district, for the construction or reconstruction of school facilities:

A. City of Carlsbad; within Encinitas Elementary School District.

(1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the

ITEM 18

Government Code and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial

ITEM 18

development provided by Government Code section 65995, subdivision (b) (2).

(3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.

(4) \$.27 per square foot of new covered or enclosed space for agricultural purposes; and

(5) \$.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

B. City of Del Mar; within Del Mar Union School District.

(1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the

ITEM 18

Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial

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development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

C. City of Encinitas; within Cardiff, and Encinitas Elementary School Districts.

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision(k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code,

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and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits

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applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

D. City of San Marcos; within Encinitas Elementary School District.

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of

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subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing

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Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

E. City of San Marcos; within Rancho Santa Fe School District.

- (1) \$1.22 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the

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Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.19 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as

ITEM 18

defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.22 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.19 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.19 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

F. City of Solana Beach; within Solana Beach Elementary School District.

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in

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subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium

ITEM 18

for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

G. County of San Diego; within Solana Beach Elementary and Encinitas Elementary School District.

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for

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housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65995, and Education Code section 17620 of the Government Code or any mobile home or

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manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

H. County of San Diego; within Rancho Santa Fe School District.

- (1) \$1.22 per square foot of all assessable space of all new residential development except for

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any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$0.19 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 9 of subdivision (d) of section 65595 of the Government Code, and Education Code section

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17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.22 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$0.19 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$0.19 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

3. City of San Diego.

Pursuant to Section 65974 (e) of the Government Code, the area known and defined by the City of San Diego as the North

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City West Planned District Ordinance, adopted November 5, 1979, is not subject to the provision of subdivision (b) of Government Code Section 65995.

The developer fees in the North City West Planned District are annually reviewed and defined by the North City West School Facilities Master Plan. School facility developer fees are collected and administered by the North City West School Facilities Financing Authority, which was formed under the provisions of Article I, Chapter 5, Division 7, Title I of the Government Code (commencing with Section 6500). The effective date of formation was April 15, 1983.

A. City of San Diego; within Del Mar Union School District. (Except North City West.)

- (1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section

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17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits applicable to commercial and industrial

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development provided by Government Code section 65995, subdivision (b) (2).

(3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.

(4) \$.27 per square foot of new covered or enclosed space for agricultural purposes; and

(5) \$.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

B. City of San Diego; within Solana Beach Elementary School District. (Except North City West.)

(1) \$1.68 per square foot of all assessable space of all new residential development except for any development project used exclusively for housing senior citizens, as described in Civil Code section 51.3, or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the

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Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

- (2) \$.27 per square foot of chargeable covered and enclosed space for new residential development used exclusively for the housing of senior citizens, as described in section 51.3 of the Civil Code or as described in subdivision (k) of section 1569.2 of the Health and Safety Code or paragraph 1 of subdivision (b) of section 65995 of the Government Code, and Education Code section 17620, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 subject to limits

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applicable to commercial and industrial development provided by Government Code section 65995, subdivision (b) (2).

- (3) \$1.68 per square foot of all other residential construction except mobile homes or manufactured homes to the extent of any resulting increase in assessable space if the increase exceeds 500 square feet.
- (4) \$.27 per square foot of new covered or enclosed space for agricultural purposes; and
- (5) \$.27 per square foot of chargeable covered and enclosed space in the case of commercial or industrial development,

4. The government board finds that the amount of the above fees and charges to be imposed upon commercial and industrial construction bears a reasonable relationship, and shall be limited to, the needs of the community for elementary or high school facilities, and is reasonably related and shall be limited to the need for schools caused by such development.

5. The governing board finds further that the amount of fees and charges imposed upon residential, and commercial and industrial development projects is reasonably necessary to cover

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the cost of providing adequate school facilities within the boundaries of SCHOOL DISTRICT.

6. The governing board finds that the amounts of the above fees bears a reasonable relationship and are limited to the needs of the community for school facilities caused by such development, this board makes all the determinations required by Government Code Section 66001 as shown on the attached Exhibit A.

7. Pursuant to Government Code 65962, the Board of Trustees adopts this resolution as an urgency measure as an interim authorization to protect the public health, welfare and safety. The Board finds that a delay of the collection of the fees outlined above would cause a delay in the District's capital facilities plans and therefore cause future school overcrowding. This resolution becomes effective at 8:00 a.m. on February 17, 2012.

8. The Superintendent is directed to deliver a copy of this Resolution to the Building Officials of the County of San Diego, and the Cities of Carlsbad, Del Mar, Encinitas, San Diego, San Marcos, and Solana Beach, and to request that no building permits be issued after February 17, 2012 for development subject to the above fees absent certification from this district of compliance with said fee requirements.

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PASSED AND ADOPTED at the Regular Meeting of the Governing Board of the San Dieguito Union High School District this 16th day of February, 2012 by the following vote:

	AYE	NO
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____
_____ MEMBER	_____	_____

STATE OF CALIFORNIA)
) ss
STATE OF CALIFORNIA)

I, Ken Noah, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Secretary of the Governing Board

Exhibit A

Developer Fee Justification Study

**Developer Fee Justification Study
February 2012**

**San
Dieguito**
Union High School District

Committed to
Equity and Excellence

**Prepared by:
San Dieguito Union High School District
Planning & Financial Management Department**

EXECUTIVE SUMMARY

- Education Code 17620 authorizes school districts to levy a fee, charge, dedication or other form of requirement against any development project for the construction or reconstruction of school facilities provided the district can show justification for levying of fees.
- In January 2012, the State Allocation Board increased the maximum statutory fees to \$3.20 per square foot for residential construction and \$0.51 per square foot for commercial/industrial construction (grades K-12). Of the maximum statutory fees, the San Dieguito Union High School District (“District”) will charge a prorated share as it relates to the grades the District serves. Should residential construction occur within the Rancho Santa Fe Elementary School District boundaries, \$1.22 per square foot of habitable living space will apply (grades 9-12) and all other areas \$1.68 per square foot of habitable living space (grades 7-12). Should commercial/industrial construction occur within the Rancho Santa Fe Elementary School District boundaries, \$0.19 per square foot of covered and enclosed space will apply (grades 9-12), and all other areas \$0.27 per square foot of covered and enclosed space (grades 7-12).
- This study finds that justification exists for levying residential construction fees in the San Dieguito Union High School District of at least \$5.71 per square foot.
- This study finds justification exists for levying fees in the San Dieguito Union High School District of between \$0.37 and \$29.82 per square foot for commercial/industrial construction.
- The current capacity of the District is 8,248 7-12 per the provisions of SB 50.
- The justification is based on this study’s finding that the District exceeds its 7-12th grade facility capacity and will continue to exceed the capacity into the 2016-17 school year.
- Each new residential unit to be constructed in the District will average 3,128 square feet and will generate an average of 0.263 7-12th grade students.
- Based on a weighted average facilities cost of \$67,923.33 per student, each new residential housing unit will represent a 7-12 grade school facilities mitigation need of approximately \$17,860.88.

I. INTRODUCTION

Education Code Section 17620 (AB 2926, Chapter 887/Statutes 1986), stipulates that “the Governing Board of any school district is authorized to levy a fee, charge, dedication, or other forms of requirement against any development project for the construction or reconstruction of school facilities.” To levy and collect developer fees, a school district must show the correlation (or “nexus”) between new residential, commercial and industrial development and the need for new school facilities.

The original fees were established in 1987 and had a maximum of \$1.50 per square foot of new residential construction and \$0.25 per square foot of new commercial/industrial construction. This maximum amount is reviewed and adjusted every two years by the State Allocation Board (SAB) and corresponds to the statewide Class B construction index. The SAB increased the maximum fee at its January 2012 meeting to \$3.20 per square foot for residential and \$0.51 per square foot for commercial/industrial development (**Appendix A**).

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Developer fees may be used to finance new schools and equipment and to reconstruct existing facilities in order to maintain adequate housing for all the district's students. Other legitimate uses of fees include, but are not limited to: interim housing; site acquisition; replacement of extremely aged, inadequate portable classrooms; and housing for class-size reduction. Up to three percent of the fees collected may be used to defray the administrative costs incurred by the District in collecting these fees. Uses of the fees, which are specifically prohibited by law, are regular or routine maintenance of facilities, asbestos abatement incidental to construction or reconstruction, and deferred maintenance programs.

Additionally, Government Code Section 66008 (SB 1983), Chapter 569/Statutes 1996, (effective January 1, 1997) mandated that school districts be specific as to the intended use of the fees to be collected in their fee justification documents and to include the general locations of new school facilities and estimated construction timelines in the report. These timelines, however, are influenced by many factors, including actual, (as opposed to projected) phasing of new development, eligibility and availability of state school construction funds and availability of local funding.

In August 1998, the Governor signed into law Senate Bill 50, also known as the Leroy Greene School Facilities Act of 1998. This bill made major changes in the State Facilities Program as well as developer fee mitigation for school districts in California. Education Code 17620 was amended to provide the provisions of Government Code 65995.

The State School Facilities Program, which replaced the State Lease-Purchase Program, requires a match, based on the cost of the project. Except in the cases where a district can establish economic "hardship" status, all new state construction projects require a district contribution of 50% of the project cost. Modernization projects require a local share of 40% pursuant to AB 16 Chaptered 4/29/02.

The passage of SB 50 also repealed all locally imposed fees authorized by local ordinances and instituted the collection of three levels of developer fees. Level I fees are the current statutory fees (also referred to as the "Stirling Fee"), allowed under Education Code 17620. Level II developer fees are outlined in Government Code Section 65995.5. This code section allows a school district to impose a higher fee on residential construction if certain conditions are met. This level of developer fees is subject to a Facility Needs Analysis based on Government Code Section 65995.6. Level III developer fees are outlined in Government Code Section 65995.7. If state funding becomes available, this code section authorizes a school district, that has been approved to collect Level II fees, to collect a higher fee based on residential construction. However, if a district eventually receives state funding, this excess fee must be reimbursed to the developers or be subtracted from the amount of state funding.

Purpose of Study

The purpose of this Developer Fee Justification Report (or "nexus study") is to comply with the provisions of Education Code Section 17620 in relation to the levy and collection of developer fees. This study will substantiate that there is a "reasonable relationship" (a nexus) between residential, commercial and industrial development projects and the cost to provide adequate school facilities for the students generated from those developments. It will identify the expected revenue derived from fees from those developments; identify other potential sources of revenue for facilities (and their viability); and the additional students projected to enroll in district schools as a result of these development projects. It will also:

- Identify the purpose of the fee;
- Identify how the fee is to be used;
- Determine how a reasonable relationship exists between the fee's use and the type of development project on which the fee is imposed; and

- Determine a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which the fee is imposed.

II. REVENUE SOURCES FOR FUNDING SCHOOL FACILITIES

There are two general sources that exist for funding facility construction and reconstruction: state sources and local sources. The district has considered the following available sources:

State Sources

State School Facility Program

The Leroy Greene Lease-Purchase Act of 1976 was reformed by Senate Bill 50 in August of 1998. The new program, entitled the School Facilities Program (SFP), provides funding under a “grant” program. Funding required from the District is based on a 50-50 state/district share for new construction projects and on an 80-20 state/district share for modernization/reconstruction projects. AB 16 signed by the Governor (2002) as an urgency measure changed the modernization program to a 60-40 state/district share.

Due to changes in the way eligibility for new construction and modernization funding is computed under the new School Facilities Program, the District has been able to establish eligibility for both state new construction and modernization funding. The following is the District’s current SFP funding levels for new construction and modernization based on a 2010/2011 New Construction Eligibility Analysis and a Modernization Eligibility Analysis respectively, prepared by School Facility Consultants.

However, without the passage of a new state-wide construction bond, the Office of Public School Construction forecasts that the State will not have bond authority available to meet the State’s share by the end of the calendar year 2012.

**Table 1
State New Construction Eligibility (50-50)**

New Construction - Growth				
Grade Level	Total Grants	50% State Share	50% District Match	100% Funding
7-8	1377	\$13,270,149	\$13,270,149	\$26,540,298
9-12	194	\$2,378,440	\$2,378,440	\$4,756,880

**Table 2
State Modernization Eligibility (60-40)**

Modernization				
Site	Eligible Grants	60% State Share	40% District Match	100% Funding
Diegueno	833	\$3,057,943	\$2,038,629	\$5,096,572
Earl Warren MS	486	\$1,784,106	\$1,189,404	\$2,973,510
Oak Crest MS	144	\$661,335	\$440,890	\$1,102,225
SDA	487	\$2,461,098	\$1,640,732	\$4,101,830
Sunset HS	145	\$696,580	\$464,387	\$1,160,967
Torrey Pines HS	1353	\$6,709,282	\$4,472,855	\$11,182,137

Local Sources

School District General Funds

The District’s general funds are needed by the District to provide for the operation of its instructional program. There are no unencumbered funds that could be used to construct new facilities or reconstruct existing facilities.

Developer Fee Revenue

Under the SB 50 law, districts may levy the current statutory developer fee as long as a district can justify collecting that fee. If a district desires to collect more than the statutory fee (Level II or Level III), the district must meet certain requirements outlined in the law, as well as conduct a needs assessment to enable a higher fee to be calculated. The District currently collects residential, and commercial and industrial fees at the statutory rate (Level I).

Mello-Roos Community Facilities Act

The Mello-Roos Community Facilities Act of 1982 allows school districts to establish a community facilities district in order to impose a special tax to raise funds to finance school facilities.

As of December 31, 2011, an unencumbered balance of \$346,314.03 was available for school facilities from the Revenue Refunding Bonds, Series 2006 issue.

Lottery Funds

Government Code Section 880.5 states: “It is the intent of this chapter that all funds allocated from the California State Lottery Education Fund shall be used exclusively for education of pupils and students and no funds shall be spent for acquisition of real property, construction of facilities, financing research, or any other non-instructional purpose.”

III. DEVELOPER FEE JUSTIFICATION

District Capacity

Determining capacity in accordance with the provisions of SB 50 allows districts to discount some teaching stations if they are portable classrooms. The capacity of a district is equal to the baseline capacity totals used to determine eligibility for state construction funding. ***The State Allocation Board approved SAB 50-02 is attached as Appendix B.***

**Table 3
Existing Capacity**

<u>Grade Level</u>	<u>Baseline Capacity</u>
7-8	3,078
9-12	4,806
<u>SDC</u>	<u>364</u>
Total	8,248

**Table 4
Classroom Loading Summary
District-wide**

District Loading Capacity
8,248

Student Generation

The District’s student yield was updated to reflect those used by DecisionInsite in their Fall, 2009 report, to identify the number of students anticipated to be generated by new residential development within the District. The yield factors are shown in Table 5a. The district-wide average student yield across all unit types, based upon a prorated share of 2006/2007 SanDAG occupied housing units, is shown in Table 5b.

**Table 5a
Student Yield Factors
Single Family Dwelling Units (SFD) and
Multi-Family Dwelling Units (MFD)**

Basis (Area and Unit Type)	7-8 SFD	7-8 MFD	9-12 SFD	9-12 MFD
Cardiff	0.097	0.070	0.117	0.116
Del Mar	0.100	0.030	0.210	0.080
Encinitas	0.097	0.030	0.203	0.080
Rancho Santa Fe	0.100	0.210	0.117	0.116
Solana Beach	0.093	0.030	0.195	0.080

**Table 5b
District-Wide Student Yield Factor**

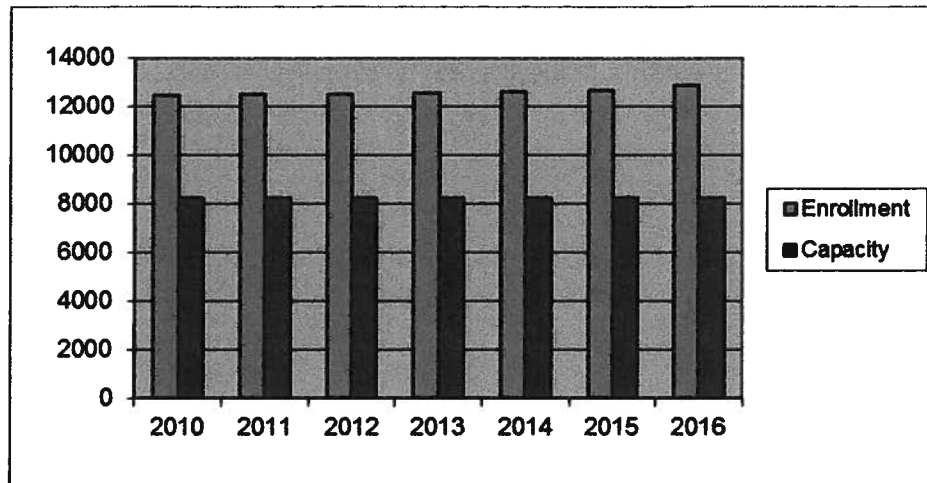
District Wide Grades 7-12	0.263
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Enrollment Projections and Development

The enrollment projections used in this study utilize a seven year projection methodology. The methodology includes the calculation of incoming kindergarten classes, additional students from new housing, (referred to as student yield), the effects of student mobility, and a detailed review of planned residential development within the District.

The district-wide enrollment projections, (Davis Demographics, 2011), compared to the capacity of the District’s facilities is illustrated in Table 6.

**Table 6
District-Wide
Projection-Capacity Comparison**



Residential Fee Projections

To show a reasonable relationship exists between the construction of new housing units and the need for additional school facilities, it will be shown that each square foot of new assessable residential space will create a school facility cost impact on the District.

To determine the cost impact of residential construction on the District, the cost to house a student in new school facilities must be identified. Table 7 is based on actual costs incurred to building middle school and high school facilities in the District. The facilities cost calculations are included as **Appendix C**.

**Table 7
Facility Cost per Student**

7-8	\$59,619.76
9-12	\$73,416.26
Weighted Ave.	\$67,923.34

Based on developer fees collected in the District, the average size of a new residence is approximately 3,128 square feet. Since each home generates an average of 0.263 7-12th grade students per unit for the District to house, each home will generate 0.000084 students per square foot (0.263 students per unit divided by the average home size of 3,128 square feet). The cost to house students is \$5.71 per square foot of new residential construction (\$67,923.34 per student multiplied by the square foot generation factor of 0.000084). This cost impact is based on each new student requiring new facilities.

The San Dieguito Union High School District is justified in the levying of residential developer fees up to \$5.71 per square foot of residential development. The District is currently collecting residential developer fees at the Level I rate.

Identification of Proposed School Facilities

Government Code Section 66008 mandated that school districts be specific on the intended use of the fees to be collected and include the general locations of new school facilities and estimated construction timelines in the report. The purpose of the fees being levied shall be used for the construction and/or reconstruction of school facilities. The District will construct and/or reconstruct school facilities, in part, with developer fees. The timelines of the proposed school facilities are influenced by many factors including actual phasing of new development, eligibility and availability of state school construction funds, and availability of local funds. **Appendix D** illustrates the projects and timing of funding as identified in the District's Annual and Five Year Reports for Fiscal Year 2010-2011.

IV. COMMERCIAL/INDUSTRIAL FEE JUSTIFICATION

Overview

In order to levy fees on commercial and industrial development, existing law stipulates that the district "... must determine the impact of the increased number of employees anticipated to result from commercial and industrial development upon the cost of providing school facilities within the district. To make this determination, the study shall utilize employee generation estimates that are based on commercial and industrial factors within the district, as calculated on either an individual or categorical basis." The passage of Assembly Bill AB 530 (Chapter 633/Statutes of 1990) modified the requirements of AB 181 by allowing the use of employee generation factors. Assembly Bill 530 allows the use of the employee generation factors identified in the San Diego Association of Governments (SanDAG) report titled, San Diego Traffic Generators. This study, which was completed in January of 1990, identifies the number of employees generated for every 1,000 square feet of floor area for several demographic categories.

Commercial/Industrial Development and Fee Projections

Commercial/industrial development will attract additional workers to the District, and, because some of those workers will have school-age children, additional students will be generated in the District. As shown in Section III Table 6, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a fiscal impact to the District, generating a need for new school facilities.

This report multiplies the following five factors together to calculate the school facility cost incurred by the District per square foot of new commercial/industrial development:

- (1) Employees per square foot of new commercial/industrial development,
- (2) Percent of employees in the District that also live in the District,
- (3) Houses per employee,
- (4) Students per house, and
- (5) School facility cost per student.

The report calculates each of these factors in the next sections.

A. Employees per Square Foot of Development

As permitted by State law, the report uses results from a survey published by SanDAG to establish the number of employees per square foot of new commercial/industrial development projects.

Table 8
Employees per Square Foot of Commercial/Industrial
Development, by Category

Commercial/Industrial Category	Average Square Foot per Employee	Employees per Average Square Foot
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self Storage	15,541	0.00006
Scientific Research & Development	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	209	0.00479
Large High Rise Com. Office	232	0.00431
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: 1990 SanDAG Traffic Generators report.

B. Percentage of Employees Residing Within the District

According to the 2000 U.S. Census data prepared by SANDAG (June 2003) there are 71,111 workers over the age of 16 in the San Dieguito Union High School District boundaries. Of these workers, 32,606 or 45.85% of the workers had a commute time of 20 minutes or less. It is assumed that a commute time of less than 20 minutes indicates the person is employed and lives within the District.

C. Number of Households per Employee

The 2000 U.S. Census data prepared by SANDAG (June 2003) shows there were 54,023 households and 71,111 workers over the age of 16 in the District's boundaries. Based on these two numbers, this indicates that there are approximately 1.32 workers per household. Likewise, this data indicates that there are 0.76 households for every one worker. The study therefore assumes that each new resident worker in the District will demand 0.76 housing units.

D. Number of Students per Dwelling Unit

As outlined in Table 5b, the study assumes that an average of 0.263 grades 7-12 students will reside in each housing unit.

E. School Facility Cost per Student

As outlined in Table 7, the study estimates that the school facility cost per grades 7-12 student is \$67,923.34.

F. School Facility Cost per Square Foot of Commercial/Industrial Development

Table 9 calculates the school facility cost generated by a square foot of new commercial/industrial development for each of the categories of commercial/industrial projects listed in Table 8.

School facility costs for development projects not included on this list may be estimated by using the closest employee-per-square foot ratio available for the proposed development or by following the District’s administrative procedures for appeals of school facility fee imposition.

**Table 9
Facility Cost per Square Foot of Commercial/Industrial Development, by Category**

Commercial/Industrial Category	Employees per Square Foot	% Employees Residing in District	Dwelling Units per Employee	7-12 Students per Dwelling Unit	Cost per 7-12 Student	Cost per Square Foot
Banks	0.00283	0.4585	0.76	0.263	\$67,923.34	\$17.62
Community Shopping Centers	0.00153	0.4585	0.76	0.263	\$67,923.34	\$9.52
Neighborhood Shopping Centers	0.00271	0.4585	0.76	0.263	\$67,923.34	\$16.87
Industrial Business Parks	0.00352	0.4585	0.76	0.263	\$67,923.34	\$21.91
Industrial Parks	0.00135	0.4585	0.76	0.263	\$67,923.34	\$8.40
Rental Self Storage	0.00006	0.4585	0.76	0.263	\$67,923.34	\$0.37
Scientific Research & Development	0.00304	0.4585	0.76	0.263	\$67,923.34	\$18.92
Lodging	0.00113	0.4585	0.76	0.263	\$67,923.34	\$7.03
Standard Commercial Office	0.00479	0.4585	0.76	0.263	\$67,923.34	\$29.82
Large High Rise Com. Office	0.00431	0.4585	0.76	0.263	\$67,923.34	\$26.83
Corporate Offices	0.00269	0.4585	0.76	0.263	\$67,923.34	\$16.74
Medical Offices	0.00427	0.4585	0.76	0.263	\$67,923.34	\$26.58

The District is justified in collecting their prorated share of the Government Code maximum of \$0.51 per square foot for all categories of commercial/industrial development, because these categories, on a per square foot basis, generate a school facility cost greater than the District’s prorated share of the Government Code maximum.

The District’s prorated share of commercial/industrial construction is \$0.19 per square foot of covered and enclosed space if it resides in Rancho Santa Fe Elementary School District (grades 9-12), all other areas in the District will be \$0.27 per square foot of covered and enclosed space (grades 7-12).

G. Calculating School Facility Cost of Commercial/Industrial Development with Residential Fee Offset

A “residential fee offset” is calculated by (1) determining the number of homes that are associated with the employees generated by new commercial/industrial development and (2) calculating the residential fee revenues that the District will collect from those homes (*Note: Based on 2000 U.S. Census data and SanDAG 2010 estimates, the residential fee offset calculation assumes that 68 percent of the homes associated with new employees are new homes*).

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For purposes of calculating the residential fee offset, this study estimates that the District will collect \$1.68 per square foot of future residential development.

Subtracting the residential fee offset from the total school facility cost generated by commercial/industrial development produces a discounted school facility cost that takes into account revenues from “linked” residential units.

Table 10 calculates the facility cost of new commercial/industrial development while taking into account the revenues from linked residential units.

Table 10
School Facility Cost of New Commercial/Industrial Development
Discounted by Residential Fee Offset

Commercial/Industrial Category	Dwelling Unit per Square Foot Com/Ind	% Employees Residing in New Homes	Average Square Foot per Unit	District's Revenue per Square Foot Res. Dev.	Residential Offset per Comm/Ind Square Foot	School Facility Cost per Square Foot Comm/Ind Development	Cost per Square Foot Less Offset
Banks	0.00099	0.68	3128	1.68	\$3.54	\$17.62	\$14.08
Community Shopping Centers	0.00153	0.68	3128	1.68	\$5.47	\$9.52	\$4.05
Neighborhood Shopping Centers	0.00094	0.68	3128	1.68	\$3.36	\$16.87	\$13.51
Industrial Business Parks	0.00123	0.68	3128	1.68	\$4.40	\$21.91	\$17.51
Industrial Parks	0.00047	0.68	3128	1.68	\$1.68	\$8.40	\$6.72
Rental Self Storage	0.00002	0.68	3128	1.68	\$0.07	\$0.37	\$0.30
Scientific Research & Development	0.00106	0.68	3128	1.68	\$3.79	\$18.92	\$15.13
Lodging	0.00039	0.68	3128	1.68	\$1.39	\$7.03	\$5.64
Standard Commercial Office	0.00167	0.68	3128	1.68	\$5.97	\$29.82	\$23.85
Large High Rise Com. Office	0.00150	0.68	3128	1.68	\$5.36	\$26.83	\$21.47
Corporate Offices	0.00094	0.68	3128	1.68	\$3.36	\$16.74	\$13.38
Medical Offices	0.00149	0.68	3128	1.68	\$5.32	\$26.58	\$21.26

As the table shows, the school facility cost of all categories is greater than the District’s maximum prorated share of \$0.27 per square foot even when that cost is discounted by revenues from linked residential units.

For illustrative purposes, the report will compare the school facility cost generated by 140,000 square feet of new community shopping center development to the fee revenue it will provide to the District. This analysis is valid, however, for all types of commercial/industrial development except rental self-storage.

If the District were to charge \$0.27 per square foot of commercial/industrial development, it would collect \$37,800 from the 140,000 square feet of community shopping center development. Assuming that 68 percent of the employees of the community shopping center development live in new homes, the District will also collect approximately \$266,721 in revenue from residential developer fees (140,000 square feet x .00153 employees per square foot x 68% employees that live in new homes x 45.85% employees that live in District x 0.76 housing units per employee x 3,128 square feet per housing unit x \$1.68 revenue from residential developer fees). The 140,000 square feet of community shopping center development will create a school facilities cost of \$1,332,800 (140,000 square feet x \$9.52 [see Table 10] school facility cost per square foot of community shopping center).

Table 11 compares the school facility costs generated by 140,000 square feet of community shopping center development to the fee revenues it provides to the District.

**Table 11
Comparison of Facility Cost and Fee Revenue Generated by
New Community Shopping Center Development**

	Fee Revenues	Facility Costs	Total Revenues (Costs)
140,000 square feet of community shopping center development	\$37,800	\$1,332,800	(\$1,295,000)
New housing units associated with the development	\$266,721	N/A	\$266,721
Total	\$304,521	\$1,332,800	(\$1,028,279)

As the table shows, fee revenue from a community shopping center development will cover only 22.8 percent of the school facility cost it generates, even when that cost is discounted by the revenues from linked new housing units.

All categories of commercial/industrial development will generate more facility cost than fee revenue, because they all generate a facility cost greater than \$0.27 per square foot even when fees from linked residential units are considered.

V. ESTABLISHING THE COST, BENEFIT AND BURDEN NEXUS

Establishment of a Cost Nexus

The San Dieguito Union High School District chooses to construct and/or reconstruct facilities for the additional students created by development in the District, and the cost for providing new and/or reconstructed facilities exceeds the amount of developer fees to be collected. It is clear that when educational facilities are provided for students generated by new residential, commercial, and industrial development, the cost of new facilities exceeds developer fee generation, thereby establishing a cost nexus.

Establishment of a Benefit Nexus

Students generated by new residential, commercial, and industrial development will be attending district schools. Housing district students in new and/or reconstructed facilities will directly benefit those students from the new development projects upon which the fee is imposed; therefore, a benefit nexus is established.

Establishment of a Burden Nexus

The generation of new students by development will create a need for additional and/or reconstructed school facilities. The District must carry the burden of constructing new facilities required by the students generated by future development, and the need for facilities will be, in part, satisfied by the levying of developer fees; therefore, a burden nexus is established.

Statement to Identify the Purpose of the Fee

It is a requirement of AB 1600 that the District identify the purpose of the fee. The purpose of the fees being levied shall be used for the construction and/or reconstruction of school facilities. The District will provide for the construction and/or reconstruction of school facilities, in part, with developer fees as further described under VI. Findings, Section B.

Establishment of a Special Account

Pursuant to Government Code Section 66006, the District has established a special account into which fees for capital facilities are deposited. The fees collected in this account will be expended only for the purpose for which they were collected. Any interest income earned on the fees that are deposited in such an account must remain with the principal. The school district must make specific information available to the public within 180 days of the end of each fiscal year pertaining to the developer fee fund. The information required to be made available to the public by Section 66006(b)(1) was amended by SB 1693 and includes specific information on fees expended and refunds made during the year.

VI. FINDINGS

This Section shows that the District meets the requirements of Government Code Section 66001 regarding the collection of developer fees and summarizes other potential funding sources for the District's capital projects.

A. Government Code Section 66001(a)(1) – Purpose of the Fee

The purpose of collecting fees on residential and commercial/industrial development is to acquire funds to construct or reconstruct school facilities for the students generated by new residential and commercial/industrial developments.

B. Government Code Section 66001(a)(2) – Use of the Fee

The District's use of the fee will involve constructing and/or reconstructing school campuses and/or additional permanent facilities on existing school campuses. In addition, the District may need to purchase or lease portable classrooms to use for interim housing while permanent facilities are being constructed.

Revenue from fees collected on residential and commercial/industrial development may be used to pay for any of the following:

- (1) land (purchased or leased) for school facilities,
- (2) design of school facilities,
- (3) permit and plan check fees,
- (4) construction or reconstruction of school facilities,
- (5) testing and inspection of school sites and school buildings,
- (6) furniture for use in new school facilities,
- (7) interim school facilities (purchased or leased) to house students generated by new development while permanent facilities are being constructed,
- (8) legal and administrative costs associated with providing facilities to students generated by new development,

ITEM 18

(9) administration of the collection of developer fees (including the costs of justifying the fees) and
(10) miscellaneous purposes resulting from student enrollment growth caused by new residential development.

C. Government Code Section 66001(a)(3) – Relationship Between the Fee’s Use and the Type of Project Upon Which the Fee is Imposed

Future residential development will cause new families to move into the District and, consequently, will generate additional students in the District. As shown in Section III of this study, adequate school facilities do not exist for these students. Future residential development, therefore, creates a need for additional school facilities. The fee’s use (acquiring school facilities) is therefore reasonably related to the type of project (future residential development) upon which it is imposed.

New commercial/industrial development will cause new workers to move into the District. Because some of these workers will have school-age children, commercial/industrial will also generate new students in the District. As shown in Section III of this study, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a need for additional school facilities. The fee’s use (acquiring school facilities) is therefore reasonably related to the type of project (new commercial/industrial development) upon which it is imposed.

D. Government Code Section 66001(a)(4) – Relationship Between the Need for the Public Facility and the Type of Project Upon Which the Fee is Imposed

The District’s projected enrollment is larger than its pupil capacity. The District, therefore, does not have sufficient existing capacity to house students generated by future development. Future residential and commercial/industrial development in the District will generate additional students and, consequently, a need for additional school facilities. A relationship exists, therefore, between the District’s need to build additional school facilities and the construction of new residential and commercial/industrial development projects.

E. Government Code Section 66001(b) – Relationship Between the Fee and the Cost of the Public Facility Attributable to the Development on Which the Fee is Imposed

This study demonstrates that the school facility cost attributable to future residential development is \$5.71. Level I fees of up to \$5.71 per square foot on residential development are therefore fully justified.

This study also demonstrates that the school facility costs attributable to all categories of commercial/industrial development range from \$0.30 per square foot to \$23.85 per square foot, even when fees from linked residential units are accounted for. Level I fees of up to the prorated grades 7-12 share of \$0.27 on these types of development are therefore fully justified.

All school facility costs and fees in this study are calculated on a per-student basis to ensure that future developments only pay for impacts they cause.

SOURCES

Davis Demographics & Planning, Inc. District Wide Student Yield Factors – Fall 2004/2005, March 2005.

Davis Demographics & Planning, Inc. Fall 2011/12-Fall 2018/19 Student Population Projections by Residence, November 2011.

Decision Insite. 2008-2014 Enrollment and Capacity

Decision Insite. New Development Reports

Folsom Cordova Unified School District. Bi-Annual Developer Fee Justification Study, February 2006.

Office of Public School Construction. Construction Cost Index, Class B.

Pleasant Valley School District. School Facility Fee Justification Report for Residential, Commercial & Industrial Development Projects, March 2005.

San Diego Association of Governments. Census 2000 Profile San Dieguito Union High School District, June 2003.

San Diego Association of Governments. Population and Housing Estimates (2010) San Dieguito Union High School District, March 2011.

San Diego Association of Governments. Traffic Generators, January 1990.

San Dieguito Union High School District. 2010-2011 New Construction Eligibility Update, September, 2011.

San Dieguito Union High School District. Modernization Eligibility, September 2011.

Appendix A
State Allocation Board
Agenda of January 25, 2012 Meeting

REPORT OF THE EXECUTIVE OFFICER
State Allocation Board Meeting, January 25, 2012

INDEX ADJUSTMENT ON THE ASSESSMENT FOR DEVELOPMENT

PURPOSE OF REPORT

To report the index adjustment on the assessment for development which may be levied pursuant to Education Code Section 17620.

DESCRIPTION

The law requires the maximum assessment for development be adjusted every two years by the change in the Class B construction cost index, as determined by the State Allocation Board (Board) at its January meeting. This item requests that the Board make the adjustment it considers appropriate.

AUTHORITY

Education Code Section 17620(a)(1) states the following: "The governing board of any school district is authorized to levy a fee, charge, dedication, or other requirement against any construction within the boundaries of the district, for the purpose of funding the construction or reconstruction of school facilities, subject to any limitations set forth in Chapter 4.9 (commencing with Section 65995) of Division 1 of Title 7 of the Government Code."

Government Code Section 65995(b)(3) states the following: "The amount of the limits set forth in paragraphs (1) and (2) shall be increased in 2000, and every two years thereafter, according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting, which increase shall be effective as of the date of that meeting."

BACKGROUND

There are three levels that may be levied for developer's fees. The fees are levied on a per-square foot basis. The lowest fee, Level I, is assessed if the district conducts a Justification Study that establishes the connection between the development coming into the district and the assessment of fees to pay for the cost of the facilities needed to house future students. The Level II fee is assessed if a district makes a timely application to the Board for new construction funding, conducts a School Facility Needs Analysis pursuant to Government Code Section 65995.6, and satisfies at least two of the requirements listed in Government Code Section 65995.5(b)(3). The Level III fee is assessed when State bond funds are exhausted; the district may impose a developer's fee up to 100 percent of the School Facility Program new construction project cost.

In 2010, the Board did not adjust the fee since it decreased, which kept it at the 2008 rate of \$2.97 per square foot for Residential and \$.47 per square foot for Commercial/Industrial.

(Continued on Page Two)

STAFF ANALYSIS/STATEMENTS

The assessment for development fees for 2006, 2008, 2010, and 2012 are shown below for information. According to the Marshall & Swift (M&S) Eight California Cities Index and Ten Western States Index and the Lee Saylor Index, the cost index for Class B construction adjusted by 8.21, 6.70 and 5.49 percent respectively during the period of January 2010 through January 2012, requiring the assessment for development fees to be adjusted as follows:

Eight California Cities Index Maximum Level I Assessment Per Square Foot

	<u>2006</u>	<u>2008</u>	<u>2010</u>	<u>2012</u>
Residential	\$2.63	\$2.97	\$2.96	3.20
Commercial/Industrial	.42	.47	.47	.51

Ten Western States Index Maximum Level I Assessment Per Square Foot

	<u>2006</u>	<u>2008</u>	<u>2010</u>	<u>2012</u>
Residential	\$2.63	\$2.97	\$3.00	3.20
Commercial/Industrial	.42	.47	.47	.50

Lee Saylor Index Maximum Level I Assessment Per Square Foot

	<u>2006</u>	<u>2008</u>	<u>2010</u>	<u>2012</u>
Residential	\$2.62	\$2.86	\$2.98	3.14
Commercial/Industrial	.42	.46	.48	.51

The M&S Eight California Cities Index fits most appropriately for the construction projects in California. Additionally, it will provide more assessment collection to school districts than the alternate indices.

RECOMMENDATION

Adjust the 2012 maximum Level I assessment for development using the M&S Eight California Cities Index to be effective immediately.

Appendix B
State Allocation Board
Approved 50-02
Determination of Existing School Building Capacity

ITEM 18

STATE OF CALIFORNIA
EXISTING SCHOOL BUILDING CAPACITY
SAB 50-02 (Rev. 09/02) Excel (Rev. 11/21/2002)

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION
Page 4 of 4

SCHOOL DISTRICT SAN DIEGUITO UNION HIGH	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 68346
COUNTY SAN DIEGO	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

PART I - Classroom Inventory NEW ADJUSTED

	K-6	7-9	10-12	Non-Severe	Severe	Total
Line 1. Leased State Relocatable Classrooms		12	6			18
Line 2. Portable Classrooms leased less than 5 years						
Line 3. Interim Housing Portables leased less than 5 years						
Line 4. Interim Housing Portables leased at least 5 years						
Line 5. Portable Classrooms leased at least 5 years		10	1			11
Line 6. Portable Classrooms owned by district		52	73			125
Line 7. Permanent Classrooms		83	144	19	13	259
Line 8. Total (Lines 1 through 7)		157	224	19	13	413

PART II - Available Classrooms

Option A

	K-6	7-9	10-12	Non-Severe	Severe	Total
a. Part I, line 4						
b. Part I, line 5		10	1			11
c. Part I, line 6		52	73			125
d. Part I, line 7		83	144	19	13	259
e. Total (a, b, c, & d)		145	218	19	13	395

Option B

	K-6	7-9	10-12	Non-Severe	Severe	Total
a. Part I, line 8		157	224	19	13	413
b. Part I, lines 1,2,5 and 6 (total only)						154
c. 25 percent of Part I, line 7 (total only)						65
d. Subtract c from b (enter 0 if negative)		43	46			89
e. Total (a minus d)		114	178	19	13	324

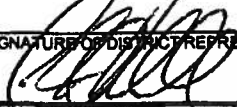
PART III - Determination of Existing School Building Capacity

	K-6	7-9	10-12	Non-Severe	Severe
Line 1. Classroom capacity		3,078	4,806	247	117
Line 2. SER adjustment					
Line 3. Operational Grants					
Line 4. Greater of line 2 or 3					
Line 5. Total of lines 1 and 4		3,078	4,806	247	117

*I certify, as the District Representative, that the information reported on this form is true and correct and that:
I am designated as an authorized district representative by the governing board of the district; and,
This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction (OPSC).
In the event a conflict should exist, then the language in the OPSC form will prevail.*

SIGNATURE OF DISTRICT REPRESENTATIVE

DATE



2-3-05

Appendix C

Facilities Cost Calculations

Calculation of Per-Pupil Site Development Costs

Facility Construction Costs for a Middle School

Facility construction costs for Carmel Valley Middle School are based on actual acquisition and constructions, increased by applicable adjustments to the construction cost by the Marshall & Swift Construction Cost Index 8 California Cities Class B (CCI). No adjustment to land value has been made in this calculation.

These costs are as follows:

Carmel Valley Middle School Construction per Notice to Proceed March 1998	Facility Construction Cost
Acquisition Cost	\$12,930,333.21
Construction Cost	\$23,798,673.65
Class B CCI Adjustment Factor (January 1998 to January 2012)	\$34,695,464.67
Total	\$71,424,471.53
Capacity of Projects	1198
Middle School Per-Pupil Facility Construction Cost	\$59,619.76

Facility Construction Costs for a High School

Facility construction costs for Canyon Crest Academy are based on actual acquisition and constructions, increased by applicable adjustments to the construction cost by the Marshall & Swift Construction Cost Index 8 California Cities Class B (CCI). No adjustment to land value has been made in this calculation.

These costs areas follows:

Canyon Crest Academy Construction per Notice to Proceed September 2003	Facility Construction Cost
Acquisition Cost	\$25,161,014.10
Construction Cost	\$74,893,790.20
Class B CCI Adjustment Factor (January 2004 to January 2012)	\$32,902,036.58
Total	\$132,956,840.88
Capacity of Projects	1811
High School Per-Pupil Facility Construction Cost	\$73,416.26

Weighted Cost Per Student

Weighted Average	\$67,923.33
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**Appendix D
Projects and Timing
Excerpts from District's
Annual and Five Year Reports
for Fiscal Year 2010-11**

Schedule C - IDENTIFICATION OF ALL SOURCES AND AMOUNTS OF FUNDING ANTICIPATED TO COMPLETE FINANCING OF THE SCHOOL FACILITIES THE DISTRICT HAS IDENTIFIED IN THE DISTRICT'S REPORTS

5-Year Report (2010-2011)
Schedule C 10-11

Project	Est. Cost	State School			Reportable	Other
		Bldg. Program	Mello Roos	NCW	Fees	
Canyon Crest Academy						
2011 Facilities Action Plan*	\$35,196,660	unknown	unknown	unknown	unknown	unknown
Carmel Valley Middle School						
2011 Facilities Action Plan*	\$8,974,985	unknown	unknown	unknown	unknown	unknown
Diegueno Middle School						
2011 Facilities Action Plan*	\$30,065,174	\$3,057,943	unknown	unknown	unknown	unknown
Earl Warren Middle School						
Modernization*	\$3,101,014	\$1,860,608	unknown	unknown	unknown	unknown
2011 Facilities Action Plan*	\$32,016,557	\$119,132	unknown	unknown	unknown	unknown
La Costa Canyon High School						
2011 Facilities Action Plan*	\$41,352,250	unknown	unknown	unknown	unknown	unknown
La Costa Valley Middle School *						
	\$37,368,370	\$3,633,149 est.	unknown	unknown	unknown	unknown
Maintenance Mod. & Expansion *						
	unknown	unknown	unknown	unknown	unknown	unknown
Oak Crest Middle School						
2011 Facilities Action Plan*	\$20,896,197	\$789,709	unknown	unknown	unknown	unknown
Pacific Highlands Ranch M.S.*						
	\$68,744,159	\$15,137,000 est.	unknown	unknown	unknown	unknown
S.D. Academy High School						
2011 Facilities Action Plan*	\$76,242,438	\$2,461,098	unknown	unknown	unknown	unknown
Performing Arts Complex	\$8,890,968	\$4,835,637	\$1,692,483	N/A	\$32,192	\$2,330,656
Sunset High School						
Modernization *	\$1,091,367	\$654,820	\$69,617	N/A	\$367,032	N/A
2011 Facilities Action Plan*	\$9,393,216	\$41,760	unknown	unknown	unknown	unknown
Torrey Pines High School						
2011 Facilities Action Plan*	\$76,683,247	6,709,282	unknown	unknown	unknown	unknown
Visual Performing Arts*	\$10,719,800	unknown	unknown	unknown	unknown	unknown
Energy Efficiency Improvements -- Phase 2 -- 4*	\$750,000	N/A	N/A	N/A	\$750,000	N/A
Transportation Facility Improvements*						
	11,600,000	unknown	unknown	unknown	unknown	unknown
Districtwide						
2011 Facilities Action Plan -- Tech.*	\$18,000,000	unknown	unknown	unknown	unknown	unknown
TOTAL	\$491,086,402	\$39,300,138	\$1,762,100	\$0.00	\$1,149,224	\$2,330,656

(*) Projects in preliminary planning with no cost estimate and/or known completion date for financing. Facility Action Plans reflect multiple projects that reflect flexible, adaptable, sustainable, technology rich, and community centric projects, including new construction, classroom modernization, infrastructure improvements. Facility Action Plans are available for review in the Planning Department.

Schedule D - IDENTIFICATION OF THE APPROXIMATE DATES ON WHICH THE FUNDING REFERRED TO IN SECTION C IS EXPECTED TO BE DEPOSITED INTO THE APPROPRIATE ACCOUNT OR FUND

5-Year Report (2010-2011)
Schedule D 10-11

Project	State School			Reportable	
	Bldg. Program	Mello Roos	NCW	Fees	Other
Canyon Crest Academy					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Carmel Valley Middle School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Diegueno Middle School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Earl Warren Middle School					
Modernization*	unknown	unknown	unknown	unknown	unknown
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
La Costa Canyon High School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
La Costa Valley Middle School *	unknown	unknown	unknown	unknown	unknown
Maintenance Mod. & Expansion *	unknown	unknown	unknown	unknown	unknown
Oak Crest Middle School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Pacific Highlands Ranch M.S.*	unknown	unknown	unknown	unknown	unknown
S.D. Academy High School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Performing Arts Complex	2009/10	2009/10	N/A	2009/10	2009/10
Sunset High School					
Modernization *	unknown	unknown	unknown	unknown	unknown
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Torrey Pines High School					
2011 Facilities Action Plan*	unknown	unknown	unknown	unknown	unknown
Visual Performing Arts*	unknown	unknown	unknown	unknown	unknown
Energy Efficiency Improvements – Phase 2 – 4*	unknown	unknown	unknown	unknown	unknown
Transportation Facility Improvements*	unknown	unknown	unknown	unknown	unknown
Districtwide					
2011 Facilities Action Plan – Tech.*	unknown	unknown	unknown	unknown	unknown

(*) Projects in preliminary planning with no cost estimate and/or known completion date for financing.

San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 6, 2012

BOARD MEETING DATE: February 16, 2012

PREPARED BY: John Addleman, Director of Planning and
Financial Management
Eric Dill, Assoc. Supt. of Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: PROPOSED 2012 LEASE REVENUE
BONDS / TORREY PINES HIGH SCHOOL
PROJECTS

EXECUTIVE SUMMARY

Proposed Bond Overview

In order to provide healthy and safe facilities, staff proposes to fund \$2M for repairs this summer to facilities at Torrey Pines High School by issuing lease revenue bonds. The bonds would have an eight year term with interest only payments in the first three fiscal years, after which level interest and principal payments would be made. The bonds would be paid for by contributions from the Torrey Pines High School Foundation, Pop Warner, and the District's general fund, in part by facility rental fees. Should the District be successful in passing a Prop 39 general obligation (GO) bond measure, future GO bond proceeds may be used to pay off this bond.

Proposed Financing Structure

School districts commonly use four different types of debt structures to raise capital funds for facility projects. They are general obligation bonds, Mello-Roos bonds, revenue anticipation notes (TRANS), and lease financing through certificates of participation (COP). Since the District has no authorization to issue general obligation bonds (GO), staff is recommending issuance of lease revenue bonds. Lease financing is similar to a lease-leaseback mechanism whereby a school district leases property to

a third party and, in consideration of the use of the property, makes periodic lease payments back to the third party during the term of the lease. Unlike GO or Mello-Roos bonds that are collateralized by special taxes on homes in the district, the ultimate backstop for lease revenue bonds is the District's general fund.

Lease Financing Structure

The lease financing will work as follows:

- The District leases the premises to the San Dieguito Public Facilities Authority
- Authority will issue lease revenue bonds in the amount of \$2.5M
- Authority subleases the premises (Torrey Pines High School) to the District
- The District pays rent for use of the premises to the Authority
- Authority pledges rental income to a Trustee for the benefit of the owners of the lease revenue bonds

Impact on the general fund:

- District will covenant in the Facility Sublease to include all rental payments in its annual budget and to make the necessary appropriations
- District's obligation to the Authority is not a traditional debt on the General Fund, however, the District is obligated to make rental payments from any source of legally available funds

The total principal amount of the bond would be \$2.5M, with a little more than \$2M being available for projects. The coupon rate is estimated at 4%. The bond is expected to trade above its par value, creating a premium of approximately \$44K. Typically a bond will trade at premium when it offers a coupon rate that is higher than prevailing interest rates. This is because investors want a higher yield and will pay more for it. This will effectively lower the yield to the investor in the early years to 2.4% and then moving up to the coupon rate of 4% in the final year. \$250K would be used to fund a reserve fund in lieu of a surety. Interest earnings from the reserve fund would be used to offset annual debt service, and in the final year the reserve fund would be closed and used to pay down outstanding principal. \$92K would be used to capitalize interest in the first fiscal year, alleviating the burden from the district's general fund. The estimated cost of issuance, including the underwriter's discount, is approximately \$196K.

Estimate of Costs:

Bond Counsel (Manatt, et al) (to be negotiated)	\$62,500
Tax Counsel (Perry Israel) (to be negotiated)	\$10,000
Underwriter's Counsel (Orrick, et al)	\$25,000
District Counsel (Laura Romano)	\$ 3,000
Financial Advisor (Fieldman Rolapp)	\$25,000
Rating Agency (tbd)	\$10,000
Printer (tbd)	\$ 5,000
Title (First American)	\$10,000
Trustee (US Bank)	\$ 6,200
Statistical Analysts (CalMuni)	\$ 500
Underwriter (De La Rosa) (to be negotiated)	\$31,250
Misc. Costs/Contingency	\$ 7,800

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Understanding the inherent risks of this type of financing, staff has attempted to mitigate short term risk to the general fund by proposing an eight year term, where interest only payments of less than \$100,000 are payable in the first three fiscal years, and level interest and principal payments of \$560,000 are deferred to the last five fiscal years of repayment. By deferring principal, facility rental use along with contributions from the Foundation will help to largely offset the early interest only payments and provide time to secure principal repayment in a fashion that is not detrimental to the instructional program.

Net Debt Service

		Less:	Less:	General Fund
	Total	Debt Svc	Capitalized	Net
FY	Debt Svc	Reserve Fund	Interest Fund	Debt Svc
12/13	\$ 91,666.67	\$ 2,291.67	\$ 89,375.00	\$ -
13/14	\$ 100,000.00	\$ 2,500.00	\$ 2,291.67	\$ 95,208.33
14/15	\$ 100,000.00	\$ 2,500.00		\$ 97,500.00
15/16	\$ 560,000.00	\$ 2,500.00		\$ 557,500.00
16/17	\$ 561,600.00	\$ 2,500.00		\$ 559,100.00
17/18	\$ 562,400.00	\$ 2,500.00		\$ 559,900.00
18/19	\$ 562,400.00	\$ 2,500.00		\$ 559,900.00
19/20	\$ 561,600.00	\$ 252,500.00		\$ 309,100.00
	\$ 3,099,666.67			\$ 2,738,208.33

Proposed Projects

Torrey Pines High School

Project #1:

The synthetic field and track installed in 2003 at Torrey Pines High School, are reaching the end of their useful life. In order to avoid a closure of the field, staff is proposing to replace the field and track. The estimated construction cost is \$1.25M.

Project #2

Over the last several years, repairs to the roof and replacement of aging HVAC units have been completed at Building B. In order to prevent water damage in classrooms and to continue to provide a healthy environment for students and staff, staff is proposing to reroof the north-west portion of Building B, in addition to replacing 3 aging HVAC units with new energy efficient HVAC units. The estimated construction cost is \$450K.

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(Water pooling at the roof of Building B causing leakage into classrooms.)

Project #3

At Building E, 6 exposed ground mounted HVAC units are deteriorating. Keeping in line with the District's master plan, the units will be replaced with rooftop units and configured as such as to eventually bring air conditioning to the entire building in the future. The proposed work at Building E would provide an opportunity at the adjacent Building G to tie its systems into the District's energy management system, in order to better manage the use of Building G's HVAC units. The estimated construction cost is \$302K.



(Building E. - Increased deterioration at ground location.)

Next Steps

At the March 1, 2012 board meeting, staff will present for action, resolutions authorizing certain actions relating to the issuance of lease revenue bonds and distribution of an official statement.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: February 6, 2012

BOARD MEETING DATE: February 16, 2012

**PREPARED AND
SUBMITTED BY:** Ken Noah
Superintendent

SUBJECT: CALIFORNIA SCHOOL BOARDS
ASSOCIATION, DELEGATE ASSEMBLY
ELECTIONS, 2012

.....

EXECUTIVE SUMMARY

Attached is the ballot material for election of representatives to the California School Boards Association (CSBA) Delegate Assembly from this region. The Board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. There are nine vacancies in Region 17; therefore the Board may vote for up to nine candidates. The deadline for submitting ballots is March 15, 2012.

RECOMMENDATION:

It is recommended that the Board review the attached candidate information. This item is being presented for first read and will be submitted for board action on March 1, 2012.

FUNDING SOURCE:

Not applicable

KN/bb

California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE Thursday, March 15, 2012

January 31, 2012



TRANSMITTAL

TO: All Board Presidents and Superintendents
CSBA Member Boards of Education

FROM: Michelle Neto, Administrative Assistant

SUBJECT: 2012 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Thursday, March 15, 2012

Enclosed in this mailing you will find the following:

- Memo from CSBA President Jill Wynns
- Return envelope U.S. Postmark Deadline – Thursday, March 15, 2012
- Red ballot to be signed by Superintendent/clerk
- List of the current Delegates in your region (reverse side of ballot)
- Copy on white paper of the red ballot for insertion in board packets
- Copies of each candidates' biographical sketch and optional résumé, if provided

Please do not hesitate to contact me at (800) 266-3382 should you have any questions.

Thank you.

Enclosures

3100 Beacon Boulevard
P.O. Box 1660
West Sacramento, CA 95691
(916) 371-4691 | FAX (916) 371-3407

RECEIVED

FEB 06 2012

SDUHSD SUPERINTENDENT

California School Boards Association

**TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE THURSDAY, MARCH 15, 2012**

January 31, 2012

MEMORANDUM

TO: All Board Presidents and Superintendents
CSBA Member Boards of Education

FROM: Jill Wynns, President

SUBJECT: 2012 CSBA Delegate Assembly Election
U. S. Postmark Deadline – Thursday, March 15, 2012



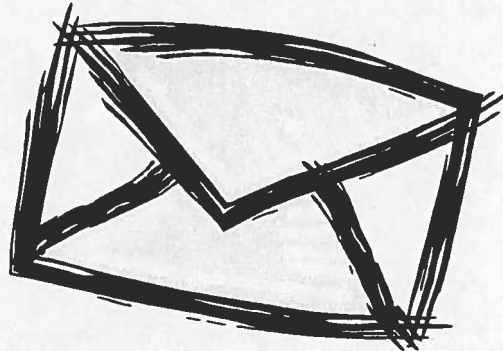
Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a “copy” of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or board clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district’s stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Thursday, March 15. No exceptions are allowed.**

Election results will be available no later than Monday, April 2. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014. The next meeting of the Delegate Assembly is on Saturday, May 19 – Sunday, May 20 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA’s website no later than Monday, April 2. Please do not hesitate to contact Michelle Neto in the Administration department at (800) 266-3382 should you have any questions. Thank you.



**BALLOTS SHOULD BE RETURNED IN THE ENCLOSED
ENVELOPE; HOWEVER, SHOULD THE ENVELOPE
BECOME MISPLACED, PLEASE USE YOUR
STATIONERY AND RETURN TO:**

**CSBA
DELEGATE ASSEMBLY ELECTIONS
P.O. BOX 1660
WEST SACRAMENTO, CA 95691**

**ON THE BOTTOM LEFT CORNER OF THE ENVELOPE,
PLEASE FILL IN YOUR REGION OR SUBREGION
NUMBER (THIS NUMBER APPEARS ON THE
BALLOT).**

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **THURSDAY, MARCH 15, 2012**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2012 DELEGATE ASSEMBLY BALLOT
REGION 17
(San Diego County)

Number of vacancies: 9 (Vote for no more than 9 candidates)

Delegates will serve two-year terms beginning April 1, 2012 – March 31, 2014

**denotes incumbent*

- | | |
|---|---|
| <input type="checkbox"/> Comischell Bradley-Rodriguez (Del Mar Union SD)* | <input type="checkbox"/> Raqual Marquez Maden (San Ysidro ESD)* |
| <input type="checkbox"/> Katie Dexter (Lemon Grove SD)* | <input type="checkbox"/> Dawn Perfect (Ramona USD) |
| <input type="checkbox"/> James Grier, Jr. (National SD)* | <input type="checkbox"/> Jay Petrek (San Marcos USD) |
| <input type="checkbox"/> Barbara Groth (San Dieguito Union HSD)* | <input type="checkbox"/> Anne Renshaw (Fallbrook Union ESD)* |
| <input type="checkbox"/> Steve Lilly (Vista USD)* | <input type="checkbox"/> Richard C. Smith (Bonsall Union SD) |
| <input type="checkbox"/> Dan Lopez (Ramona USD)* | |

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **THURSDAY, MARCH 15, 2012**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2012 DELEGATE ASSEMBLY BALLOT
REGION 17
(San Diego County)

Number of vacancies: 9 (Vote for no more than 9 candidates)

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| <input type="checkbox"/> Barbara Groth (San Dieguito Union HSD)* | <input type="checkbox"/> Anne Renshaw (Fallbrook Union ESD)* |
| <input type="checkbox"/> Steve Lilly (Vista USD)* | <input type="checkbox"/> Richard C. Smith (Bonsall Union SD) |
| <input type="checkbox"/> Dan Lopez (Ramona USD)* | |

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: <u>Comischell Bradley-Rodriguez</u>	CSBA Region/Subregion: <u>17</u> / <u>SD</u>
District or COE: <u>Del Mar Union</u>	Years on board: <u>3</u> ADA: <u>4,400</u>
Contact Number: <u>858-205-3113</u>	E-mail: <u>crodriguez@dmusd.org</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>1 year</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My top three educational priorities are:

- 1) Continue the discussion of what a free and public education looks like for our students
- 2) Further define the role and responsibilities that Local, State, and National government plays in public education
- 3) Support and participate in efforts to promote and sustain a 21st Century public education of the whole child that includes innovative and creative applications of art, music, technology, and science

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

As a member of our Board of Trustees, I am involved in a number of activities and discussions regarding district specific interests that include:

- 1) Financial support from outside agencies/parents and the role each play in supporting the District's responsibility to educate our students.
- 2) Setting direction, goals, and strategic management policies that have long lasting benefits for our district
- 3) Implementing the 21st Century Learning model in our schools.
- 4) General Communication policies and procedures.
- 5) The acquisition, maintenance, and fiscally responsible use of facilities.
- 6) Consistent revision and over-sight of district budget.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

As a member of the Delegate Assembly, I will continue to embrace public education with careful consideration. With many ideas and organizations circling our community to propose new ideas and laws, it is important - now more than ever to keep a keen eye on the implications that change will bring to our students.

I believe that in the midst of financial pressure and competing public interests our children should not suffer a watered down education and I am prepared to lobby our lawmakers on behalf of our children's educational rights - defending what works and supporting change that will benefit our system long-term.

Pointing fingers is NOT the answer to solving our financial problems. Our student's success will depend on thoughtful collaboration from all educational stakeholders, and I will seek to promote that collaboration within the scope of my experience as a parent, business professional, and community leader.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 1-6-12



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Katie Dexter</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>Lemon Grove School District</u>	Years on board: <u>9</u> ADA: <u>3729</u>
Contact Number: <u>619-463-1395</u>	E-mail: <u>kdexter@lgsd.k12.ca.us</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>2 yrs.8 mos.</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

Improving the quality of education in our state by better engaging all children in their learning: The Achievement Gap is the result of an "engagement gap." By focusing on teacher quality, professional development, and new technologies, we can better engage students in their own learning. Combining evidence-based curriculum and strategies with universal (anytime, anyplace) access to on-line resources and 21st Century Skills is one of the goals we should have for all California children.

Supporting a sane and sensible funding model for California schools: The entire educational community must work diligently to create a reliable and realistic funding model for California schools. This is an area for CSBA leadership. Working with coalition partners we must continue to focus on changing the unreliable and inadequate funding model currently in place. This is an issue of equity.

Focusing on health and wellness: We must address student health and wellness issues on two fronts. Our strongest tool in helping children make healthier choices is through integrating health education throughout the curriculum and providing school environments that encourage healthy decisions. Strong Board policies and practices that focus on physical activity, access to healthy foods, and support for students' families challenged by chronic and environmental health issues.

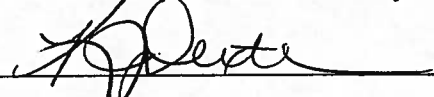
Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

- Past president of the Governing Board, PTA, and Music Parents Association.
- Committee participation includes School Site Council, District Wellness Committee, Negotiations Team, District Budget Advisory Committee, City-School District Collaboration Committee, District Music and Arts Committee, Extended Day Program Committee.
- Participation in Beyond Diversity training.
- I supported full-day kindergarten and Preschool For All within the district.
- I have attended state and local budget workshops and California Finance and Management Conferences.
- I have extensive community involvement.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

As a current CSBA Delegate Assembly member, I have become increasingly aware of the importance of our organization and its mission of advocating for children, public schools, and the school board governance model. I believe in the power of working together toward a common goal, whether it is a policy platform or a new initiative designed to improve the lives of California children. As a Masters in Governance graduate, I will bring an informed voice and focus to providing two-way communication between the CSBA and our local school boards.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 1.5.12



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>James Grier, Jr.</u>	CSBA Region/Subregion: <u>17</u> / <u> </u>
District or COE: <u>National School District</u>	Years on board: <u>11</u> ADA: <u>5764</u>
Contact Number: <u>619-977-9746</u>	E-mail: <u>jpgrier@sdcoe.k12.ca.us</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If you, how long have you served as a Delegate? <u>Nine Years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

In my eleven-plus years on the Governing Board, I have been involved in the selection committees for the superintendent, assistant superintendent and principal searches. I have served as Governing Board President this past year. I have also served on our city's Safe Routes to School Committee, and have been instrumental in the return of the Swim and Track Programs. I have attended many functions representing the National School District and Governing Board in the community, as well as having attended programs, assemblies, open houses and Parent Night at the school sites. Furthermore, I have visited each classroom in our school district a minimum of four times each year. As a retired teacher, I have always been committed to educating the whole child and promoting the arts across the curriculum. I presently serve on the National City Police Chief Advisory Committee, as well as chairperson on the National City Community Services (former Park and Recreation).

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I am our Governing Board's liaison to the Delegate Assembly where I have served several times on the validation committee for the Golden Bell Award. Also, I have participated as Principal for a Day for the Sweetwater Union High School District eleven years running. Moreover, as the Board President, I represented our district on the South County Region Committee with the challenge of developing a Common Calendar.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have completed the Masters in Governance Program, as well as attended and participated in the annual conferences, which have strengthened my abilities and understanding of the role of a District and Delegate Assemblymember. I know that progress is best achieved through hard work and a clear perspective, based on balanced points of view and experiences. When re-elected I shall continue to serve the diverse population society in this region, as well as the State that advocates for this region.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: James Grier, Jr. Date: 11/10/11



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this required candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will not be accepted.

Name: <u>Barbara Groth</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>San Dieguito Union High School District (SDUHSD)</u>	Years on board: <u>13</u> ADA: <u>12,000</u>
Contact Number: <u>858.775.4645</u>	E-mail: <u>barbara.groth@sduhsd.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>9 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Provide the best possible public education for every child in California so that he/she can reach their full potential as adults in an ever-changing world— whether he/she goes directly into the workforce or higher education. Upon graduating from high school, our students need to be prepared to take advantage of any and all options possible.
2. Provide the resources and support needed by school board members as they work to set policy in their districts. Board members should be able to rely on CSBA for up-to-date information, best practices and direction – everything they need to be effective board members.
3. Advocate for resources and common-sense educational policies at the state and federal levels that will allow board members to do the best job possible.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

As a parent and board member, I have had the privilege to serve on a variety of committees and task forces. The Rancho Santa Fe School District, these included being a school trustee and member of the Parent Teacher Organization board of directors. In the SDUHSD district, I have served on the Encinitas and Solana Beach City/School Liaison committees, SDUHSD Strategic Planning Team, SDUHSD Junior High Task Force, North Coastal Consortium for Special Education committee, SDUHSD Career Technology Education Task Force, the Legislative Action Network (as chairperson 2 years), and San Dieguito Academy Visual and Performing Arts Committee. At the county level, my activities include president and vice-president of the San Diego County School Boards Association (as chairperson for the annual "Honoring Our Own" dinner event 2 years), member of the SDCOE/County Mental Health Workgroup, and school board trustee representative to the San Diego County Achievement Gap task Force.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I believe that CSBA is an unique organization - its only "special interest" group is made up of elected school board members who, in turn, represent every public school student in California. CSBA is our non-partisan vehicle for advocating for the health, welfare and education of our children and a vital source of the data and information school board members need in order to do their job. CSBA needs to not only make its resources readily accessible to board members, but also continue to solicit feed-back and suggestions. Effective and knowledgeable board members are essential to our educational system. I have the time, energy and experience to be part of making CSBA the best resource possible for its members and hope to have the opportunity to work towards that goal.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Barbara Groth Date: 1/4/2012



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Steve Lilly</u>	CSBA Region/Subregion: <u>17</u> / <u> </u>
District or COE: <u>Vista Unified School District</u>	Years on board: <u>7</u> ADA: <u>23,000</u>
Contact Number: <u>760 726-2170 x2219</u>	E-mail: <u>stevelilly@cox.net</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If you, how long have you served as a Delegate: <u>4</u> years

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

As an elected Trustee, I have taken advantage of several professional development opportunities offered through CSBA. Since being elected to the CSBA Delegate Assembly, I have been an active participant in on-going meetings of the Region 17 Executive Committee/Delegate Assembly Members. Prior to my election as a Trustee, in my position as Dean of Education at Cal State San Marcos, I worked collaboratively with school board members from throughout San Diego County on school/university partnerships to benefit students. As a member of the CSBA Delegate Assembly, my primary focus remains on student learning and closing the achievement gap. We must address policy and funding issues that prevent us from making the dramatic strides needed in some of our schools. In addition to funding, though, we must seek clarity as to the proper and effective role of board members as agents for instructional accountability change in our schools.

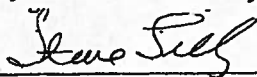
Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I have been actively involved with Vista Unified School District since 1990. From 1990 to 2004, I was Founding Dean of the College of Education at Cal State San Marcos, and in that position I worked closely with school districts throughout San Diego and Southwest Riverside Counties. Prior to being elected as a Trustee, I served Vista as a member of planning groups at both the school and district levels, and I was instrumental in ensuring that Vista was a "charter district" in both the Cal State San Marcos Distinguished Teacher in Residence Program and the North County Professional Development Federation. As a Board member I have worked to sharpen the Board goals so that they deal directly with issues pertaining to high levels of learning for all students, and to ensure that Board goals are reflected in reform efforts at the school level. Closing the achievement gap has been my primary objective as a Board member, and we have made dramatic progress in that regard over the last several years.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have spent my life as an educator and as an advocate for education reform aimed at ensuring that all students reach their full potential in our schools. Closing the achievement gap for students of color, students from economically challenged families, students who are English learners, and students with disabilities has been my personal and professional passion for the past 40 years. I spent much of my career working in special education and advocating for students with disabilities to be accorded the dignity associated with high expectations and integrated learning environments. Since arriving in California in 1990, I have advocated for higher learning expectations and strong English language development programs for English learners. I have served on the California Commission on Teacher Credentialing and the Founding Board of the Center for the Future of Teaching and Learning as vehicles for pursuing state policy changes to increase student learning.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 12/5/11



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

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Name: <u>Dan Lopez, Ed.D.</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>San Diego - Ramona USD</u>	Years on board: <u>3</u> ADA: <u>6200</u>
Contact Number: <u>760.788.8725</u>	E-mail: <u>Dan@TurnAroundSchools.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>3</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. College and Career Readiness
2. School Finance
3. Equity in Education

It is our job as policy makers to ensure that these three items are at the forefront of all we do. As a delegate, I plan to continue to keep this items at the top of our list as we are one of the largest and most powerful advocates in California for students.

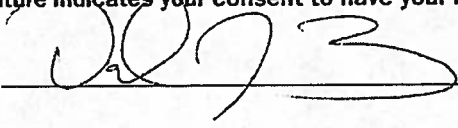
Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I plan to share and bring the perspective of an active school board member from a mid-size rural school district. My desire is to not only share of our challenges and needs but also bring back information in order to organize support for the mission of CSBA.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I wish to continue as a CSBA delegate in order to share my skills for the good of the organization. As an educator, business owner, adjunct education professor, and parent, I think I have a unique set of skills that will contribute to the group for the good of the organization.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 1/9/12



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted: both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>Raquel Marquez Maden</u>	CSBA Region/Subregion: <u>17</u> / _____
District or COE: <u>San Ysidro</u>	Years on board: <u>7</u> ADA: <u>5500</u>
Contact Number: <u>619 841 4007</u>	E-mail: <u>raquelmarquez@msn.com</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>2.5 years</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.
My first priority would be to continue to educate our Sacramento Legislators as to issues that we feel are important at the local school level. I have been amazed in my experience about how many of our Assemblymen and State Senators are detached from the realities of running a school district.

Secondly, continuing to push for funding for our schools. My goal is to pressure our legislators on both a state and federal level to send funding alongside every piece of legislation that asks us to do more. I have faith in our administration, teachers and classified workers that they can solve everything that is thrown at them, if they are given the tools to solve the problems. Currently, that is not the case.

Thirdly, to continue to report to my fellow board members in surrounding districts who have elected me to represent them. CSBA gives great information, and I feel it is important as a Delegate Assembly rep to make sure all receive it.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I am a San Diego County School Boards Association Government Relations Chair. I interact with our local and state electeds to educate them on the issues we are facing at the local level.


I sit on the San Ysidro Chamber of Commerce's Education Committee.

I have attended every CSBA conference since elected, I have also a graduate of the CSBA's Masters in Governance program and encourage others to do the same.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

Continuing to offer my network of legislative relationships to the CSBA. As a former staffer to a now State Assemblyman, I understand the work both the electeds and their staff are doing, the challenges they are facing, and their needs when they are trying to make an informed decision on issues related to Education. I feel like I have made a difference for all students in my district, region 17 and all of California in my work on Delegate Assembly. We aren't always going to get everything we want, especially in this time of fiscal crisis, but fighting to win the little battles means that we can help our legislature remember how important K-12 education is to the future of our state and how essential it is to keep ourselves ahead of the world when it comes to competition in the marketplace.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 1-3-12



2012 Delegate Assembly Candidate Biographical Sketch Form

Due: Monday, January 9, 2012 (U.S. Postmark or fax - 916.669.3305 or 916.371.3407)

Please complete, sign and date this **required** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this candidate form will **not** be accepted.

Name: <u>DAWN PERFECT</u>	CSBA Region/Subregion: <u>17</u> / <u> </u>
District or COE: <u>RAMONA UNIFIED</u>	Years on board: <u>3</u> ADA: <u>6300</u>
Contact Number: <u>760.788.1983</u>	E-mail: <u>dawnperfect@att.net</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? <u> </u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Serious involvement in examination of State education legislation and the impact of legislation on school districts throughout the State.
2. Advocate for solid, consistent funding for all public schools in the State.
3. Encourage innovation in educational programs. Changing technology requires ever-changing strategies from school leadership in how we teach and how students learn.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

CSBA Annual Education Conference - attendee 3 years.
 San Diego County Superintendent's Achievement Gap Conference- 2 years
 Governor's Budget Workshop presented by School Services of California- 3 years
 Grossmont/Cuyamaca College District Educational Master Plan participant
 District Budget Steering Committee, 7-11 Facilities Committee, School Site Council, PTSA & Booster Clubs
 ROP Community Advisory Panel

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

At this time, the policies of our State are largely directing how we educate students throughout the State. CSBA is one of the strongest tools our public education system has for providing input to our State legislators. With an informed and active membership, the needs of local school districts can be more powerfully voiced.

I look forward to the opportunity to represent and serve the school districts in California by active participation as a CSBA Delegate.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: *Dawn Perfect* Date: Jan. 9, 2012



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Name: <u>Jay Petrek</u>	CSBA Region/Subregion: <u>17</u> / <u> </u>
District or COE: <u>San Marcos Unified School District</u>	Years on board: <u>5+</u> ADA: <u>18,500</u>
Contact Number: <u>(760) 496-8614</u>	E-mail: <u>jay.petrek@smusd.org</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? <u> </u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

1. Securing and assuring adequate funding to support educational legal mandates and community expectations.
2. Hiring, training and retaining excellent educators who utilize a collaborative approach, up-to-date technology, and innovative teaching techniques to reach every student.
3. Ensuring a balanced curriculum that is taught in a safe environment focused on closing the achievement gap and fully preparing students for their choice of a college/university education or vocational training.

Our ability to educate students hinges on decisions and fluctuating financial support from the state and federal levels of government, placing enormous pressure on our budgets. We have a responsibility to provide our students an academic environment that will afford them success in their future endeavors in an increasingly competitive world. I am committed to advocating for strong public schools with the financial support, curriculum, and staffing to best serve students' needs. Collectively CSBA can effectively communicate on behalf of our students to strengthen their opportunities for success.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I have served as President, Vice President and Clerk for the San Marcos Unified School District Board of Trustees. My particular interests involve curriculum and school construction/modernization.

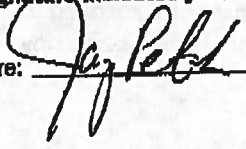
I've had the privilege and honor of serving on a variety of committees and programs supporting the community where I reside.

I am a recipient of CSBA's Honoring Our Own 'Parent Volunteer of the Year' award in recognition of my volunteer efforts in many programs associated with the San Marcos Unified School District.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have attended every annual CSBA conference during my tenure as a trustee. I would like to become a member of the Delegate Assembly in order to participate in the educational process encompassing a broader governance perspective. In my professional career I work extensively with private- and public-sector developers in the building industry, as well as the California environmental review process that school districts must comply with, which are perspectives that I can also contribute as a Delegate Assembly member. I have learned from my experience as a parent, community volunteer, and school board member the importance of dedication, collaboration, fairness, teamwork, trust, and accountability. I recognize and value the partnerships between parents, teachers, students, and the community in educating children. An effective Delegate Assembly member represents the community at large in a fair and respectful manner. I know that a member must work hard to be informed about all issues affecting our educational system. While there are a variety of viewpoints that may exist, the focus should always be on what is best for students.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:  Date: 1/3/12



2012 Delegate Assembly Candidate Biographical Sketch Form

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Name: <u>Anne Renshaw</u>	CSBA Region/Subregion: <u>17</u> / <u></u>
District or COE: <u>Fallbrook Union ESD</u>	Years on board: <u>17</u> ADA: <u>5400</u>
Contact Number: <u>760 728 3989</u>	E-mail: <u>renshawam@sdcoe.k12.ca.us</u>
Are you a continuing Delegate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, how long have you served as a Delegate? <u>13 yrs.</u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

My number one educational priority is always the children of my district and the other districts of Region 17. I have seen a lot of changes in education. Some of them have been good, some bad. I would like to see us be able to get back to focusing on educating the children that come to us. We do this by getting rid of unnecessary and cumbersome regulating by legislation. Educational decisions should be made by the Board members elected locally. Our funding stream needs to be consistent and not have our state budget balanced on the backs of our children. I would like to see us encourage more parental involvement in their children's education. We sometimes need to help parents get the tools they need to help their children succeed. Lastly, since we are in a system that requires us to be regulated by the State Legislature, I will make contacting Legislators a priority, as I have in the past, to let them know the needs and impact that their actions have on the children of this state.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

Before becoming a board member, I served on many District committees including the budget committee, selecting a site for a new campus and designing that campus. I have also been on committees in our high school district. I have attended First Five meetings for FUESD which resulted in our applying for and receiving a grant to build a new early childhood education facility. I have been an advocate for fine arts education and technology. FUESD receives Impact Aid for our federally connected schools we have in our district. I have been an active participant in the National Association for Federally Impacted Schools conferences. I have traveled to Washington DC to lobby for these funds that impact the education of our military connected children.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I have regularly lobbied in both Sacramento and Washington DC for the children of this state. With my experience, I feel I have a grasp of what can be done when the right formula is applied to educating our children. I have participated in CSBA for all of my 17 years on my Board. I also actively participate in the County Association and always try to make meaningful contributions to that body. Because I am a Delegate, I have had the opportunity to represent Region 17 on various CSBA committees and Task Forces. I have enjoyed all of the assignments and look forward to more service in the future. My service on these committees gives San Diego County a greater voice in the happenings and decisions made by CSBA. I think my favorite assignment is being a Golden Bell Validator and going to San Diego County Districts to see the award winning programs of other districts and be a part of recognizing them for their innovation and efforts. I have enjoyed serving as a Delegate and hope I can continue to do so.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Anne Renshaw Date: 1/5/2012



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Name: <u>Richard C. Smith, Ed.D.</u>	CSBA Region/Subregion: <u>17</u> / <u> </u>
District or COE: <u>Bonsall Union School District</u>	Years on board: <u>1</u> ADA: <u>1804</u>
Contact Number: <u>760-420-8006</u>	E-mail: <u>mrrp@me.com</u>
Are you a continuing Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, how long have you served as a Delegate? <u> </u>

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

Most of my experience in education focused on Career Technical Education issues. So, from my experience, developing a better educated work force is number one. This is crucial to California's and the nation's economy. Two, I would like to see more of every dollar spent on education go directly to the classroom. This, in turn, would help drive my third concern, which is raising the bar on student performance. I would like to believe that my concerns are on target for the success of California's schools and for the continued success for California's economy.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I was employed by the San Diego County Office of Education for many years as a Senior Director. I have participated in numerous activities professionally and as a community member with SDCOE. I have extensive knowledge and experience in the workings and operation of SDCOE. Many of my former colleagues still are employees at SDCOE and I can quickly and efficiently communicate with SDCOE staff with concerns that San Diego County School Boards may have.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

As a retired educator, I am interested in continuing to help San Diego County's students to have access to a relevant and rigorous curriculum. Also, I have experience in working with elected officials that represent us in Sacramento; I am confident that this experience would be beneficial as member of the delegate assembly. Working in San Diego County as an educator since 1975, I am confident that I would bring a wealth of knowledge to the organization.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Richard C. Smith Date: 1-6-2012